

1. 01/02/2016 Draft Agenda

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2. 16-01

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[16-13 \(PDF\).PDF](#)

**AGENDA
REORGANIZATION MEETING
MUNICIPAL COUNCIL – BOROUGH OF RED BANK
JANUARY 2, 2016
12 NOON**

PLEDGE OF ALLEGIANCE

ROLL CALL

SUNSHINE STATEMENT

INVOCATION

**SWEARING IN OF: COUNCILMAN TAYLOR
COUNCILMAN WHELAN**

RESOLUTIONS AND APPOINTMENTS FOR 2016

- 16-01 A Resolution Electing Council President for 2016.
- 16-02 A Resolution Authorizing the Award of a Fair and Open Contract for Professional Services.
- 16-03 A Resolution confirming appointments for 2016.
- 16-04 A Resolution confirming time and place of Borough Council Meetings for 2016.
- 16-05 A Resolution designating newspapers to receive Notice of Meetings.
- 16-06 A Resolution authorizing 2016 Temporary Budget.
- 16-07 A Resolution Approving Cash Management Plan.
- 16-08 A Resolution Designating the Human Relations Manager as the Certifying Agent and the Borough Treasurer as the Supervisor of the Certifying Agent in Connection with the Public Retirement System.
- 16-09 A Resolution Authorizing Creation of Change Funds.
- 16-10 A Resolution Authorizing the Borough Treasurer to Open an Account in TD Bank N.A. and Valley National Bank and to Sign all Payroll Checks.
- 16-11 A Resolution Designating Depositories for the Borough of Red Bank.
- 16-12 A Resolution Fixing the Rate of Interest to be Charged on Delinquent Taxes, Utility and Other Municipal Assessments.
- 16-13 A Resolution Authorizing the Borough Treasurer to Open an Account for Making Payments in Connection with the Redemption of Tax Title Liens.

REMARKS OF MAYOR MENNA

BENEDICTION

ADJOURNMENT

BOROUGH OF RED BANK

COUNTY OF MONMOUTH

RESOLUTION NO. 16-01

A RESOLUTION ELECTING COUNCIL PRESIDENT FOR 2016

offered the following resolution and moved its adoption:

WHEREAS, it is necessary that a member of Council be elected President of said Council to fulfill the duties of the Mayor during his absence;

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Red Bank that Cindy Burnham, a member of Council, be elected President.

Seconded by _____ and adopted on roll call by the following vote:

	Yes	No	Abstain	Absent
Councilman Taylor	()	()	()	()
Councilwoman Burnham	()	()	()	()
Councilwoman Horgan	()	()	()	()
Councilwoman Schwabenbauer	()	()	()	()
Councilman Zipprich	()	()	()	()
Councilman Whelan	()	()	()	()

Dated: January 2, 2016

**BOROUGH OF RED BANK
COUNTY OF MONMOUTH
RESOLUTION NO. 16-02**

**RESOLUTION AUTHORIZING THE AWARD OF FAIR AND
OPEN CONTRACTS FOR PROFESSIONAL SERVICES**

offered the following resolution and moved its adoption:

WHEREAS, the Borough of Red Bank has solicited proposals through a fair and open process in accordance with N.J.S.A. 19:44A-20.5 et seq., which requires that award of contract for “Professional Services” through the fair and open process must be made by resolution authorizing the award of said contract and must be publicly advertised; and

WHEREAS, the Borough of Red Bank has a need to acquire the services of a Borough Attorney, Bond Counsel, Rent Leveling Board, Construction Board of Appeals Attorney, Labor Counsel, Borough Auditor, Borough Prosecutor, Public Defender and Borough Engineer; and

WHEREAS, the anticipated term of this contract is one (1) year; and

WHEREAS, the following business entities have submitted proposals indicating they will provide the legal services, engineering service and auditing services for amounts specified in the 2016 Municipal Budget:

Borough Attorney:	Jean Cipriani, Esq. of Gilmore & Monahan
Conflict Counsel:	Daniel O’Hern, Esq.
Rent Leveling Board Attorney:	Gene J. Anthony, Esq.
Construction Board of Appeals Attorney:	Jean Cipriani, Esq. of Gilmore & Monahan
Historic Preservation Attorney	Jean Cipriani, Esq. of Gilmore & Monahan
Labor Counsel:	Bruce Pedula, Esq. of Cleary Giacobbe Alfieri
Borough Auditor:	Robert Allison, CPA of Holman Frenia Allison
Conflict Prosecutor	James N. Butler, Esq.
Public Defender:	Kevin P. Wigenton, Esq.
Borough Engineer:	Bill White of Maser Consulting
Conflict Engineer	David Cranmer of Cranmer Engineering
Special Consulting Engineer	Bob Bucco of Najarian Associates
Special Consulting Engineer	Greg Valesi of CME Associates
Bond Counsel	Peter J. Carton, Esq. of Gibbons PC
Alternate Bond Counsel	Meaghan Bennett Clark, Esq. of Dilworth Paxson
Redevelopment Planner	Maser Consulting
Redevelopment Engineer	David Samuels, PE, CME Associates

WHEREAS, funds have been made available in the Annual Municipal Budget of the Borough of Red Bank to support these services.

NOW, THEREFORE, BE IT RESOLVED that:

1) the following appointments are hereby ratified and confirmed for the year 2016.

Borough Attorney:	Jean Cipriani, Esq. of Gilmore & Monahan
Conflict Counsel:	Daniel O’Hern, Esq.
Rent Leveling Board Attorney:	Gene J. Anthony, Esq.
Construction Board of Appeals Attorney:	Jean Cipriani, Esq. of Gilmore & Monahan
Historic Preservation Attorney	Jean Cipriani, Esq. of Gilmore & Monahan
Labor Counsel:	Bruce Pedula, Esq. of Cleary Giacobbe Alfieri
Borough Auditor:	Robert Allison, CPA of Holman Frenia Allison
Conflict Prosecutor	James N. Butler, Esq.
Public Defender:	Kevin P. Wigenton, Esq.

Borough Engineer:	Bill White of Maser Consulting
Conflict Engineer	David Cranmer of Cranmer Engineering
Special Consulting Engineer	Bob Bucco of Najarian Associates
Special Consulting Engineer	Greg Valesi of CME Associates
Bond Counsel	Peter J. Carton, Esq. of Gibbons PC
Alternate Bond Counsel	Meaghan Bennett Clark, Esq. of Dilworth Paxson
Redevelopment Planner	Maser Consulting
Redevelopment Engineer	David Samuels, PE, CME Associates

2) The amounts charged for these services will be determined in accordance with the contracts dated as of January 1, 2016 and in effect through December 31, 2016.

3) The said contracts were awarded without public bidding as "Professional Services" under the provisions of said Local Public Contracts Law.

4) A copy of this Resolution shall be published in the Asbury Park Press within ten (10) days of its passage.

BE IT FURTHER RESOLVED that the Mayor and Clerk are authorized to sign and deliver on behalf of the Borough the contract for these professional services which is contingent upon the negotiation, execution and award of a final contract between the appointee and the Borough, to the extent necessary under the laws of the Borough and the State of New Jersey;

BE IT FURTHER RESOLVED that the Clerk cause notice of this action to be printed once in an official newspaper of the Borough of Red Bank.

Seconded by _____ and adopted on roll call by the following vote:

	Yes	No	Abstain	Absent
Councilman Taylor	()	()	()	()
Councilwoman Burnham	()	()	()	()
Councilwoman Horgan	()	()	()	()
Councilwoman Schwabenbauer	()	()	()	()
Councilman Zipprich	()	()	()	()
Councilman Whelan	()	()	()	()

Dated: January 2, 2016

BOROUGH OF RED BANK

COUNTY OF MONMOUTH

RESOLUTION NO. 16-03

A RESOLUTION CONFIRMING APPOINTMENTS FOR 2016

offered the following resolution and moved its adoption:

BE IT RESOLVED that the appointments made by the Mayor be and the same are hereby confirmed (listed below) and the following officials are appointed for a term of one year, unless otherwise specified or provided for by statute;

BE IT FURTHER RESOLVED that any professional appointments are contingent upon the negotiation, execution and award of a final contract between the appointee and the Borough, to the extent necessary under the laws of the Borough and the State of New Jersey:

Borough Administrator, Qualified Purchasing Agent, Fire Marshal, Community Development Representative, Municipal Housing Liaison	Stanley J. Sickels
Municipal Clerk, Public Information Officer, Registrar	Pamela Borghi
Deputy Municipal Clerk	Bonnie K. Thomas
Administrative Secretary	Doreen Hoffmann
Treasurer, Comptroller of Water Department, Chief Financial Officer, Parking Utility Collector	Eugenia Poulos
Administrative Officer, Director Department of Planning	Glenn Carter
Director of Senior Citizen Center	Jacqueline Reynolds
Municipal Coordinator to Office of Aging	Stephen Hecht
Council Representative - Senior Citizen Center	Cindy Burnham
Council Representative to Municipal Housing Liaison	Kathleen Horgan
Health Officer	David Henry, MPH
Director/Superintendent of Public Works, Director of Parking, Community Development Alternate	Clifford Keen
Human Resources Manager	Eva Biviano
Director of Parks & Recreation	Charles Hoffmann
Municipal Judge – 3-year term to 12/31/16	William Himelman
Court Administrator	Cathleen M. Gerber
Deputy Court Administrator (1)	Susan Milnes
Deputy Court Administrator (2)	Ellen Ciok
Tax Assessor	Mitchell Elias
Tax/Utility Collector	Ashlesha Deshpande
Chief of Police	Darren McConnell
IT Director	Joseph Fagliarone

RED BANK EMERGENCY MANAGEMENT COMMITTEE

Coordinator - 3-year term (12/31/16)	Thomas J. Welsh
Deputy Coordinator	Ernest VanPelt
Deputy Coordinator – Logistics	Stanley J. Sickels
Deputy Coordinator – Operations	Alan Soden Jr.
Deputy Coordinator – NIMS/ETeams	Chris Soden
Deputy Coordinator – Police Liaison	Michael Frazee
Fire Chief	Chris Soden
Police Coordinator	Darren McConnell
Police Representative	Errico Vescio
Communications OEM	Alan Soden Sr.
Hazardous Material Technician	Joseph Forgione
Hazardous Material Specialist	Robert Heyer
Emergency Health Care	Christian Schulz
Public Utilities	Clifford Keen
Welfare Officer	Jacqueline Reynolds
Public Information Officer	Pamela Borghi
Information Technology	Joe Fagiarone
Information Technology	Vincent Light
Finance Officer	Eugenia Poulos

BOARD APPOINTMENTS

BY MAYOR

PLANNING BOARD

Class II Member for one year to 12/31/16	Stanley J. Sickels
Class III Member for one year to 12/31/16	Michael Whelan
Class IV Member for four years to 12/31/19	Louis DiMento
Class IV Member for four years to 12/31/19	Arthur V. Murphy
Alternate Member #2 for two years to 12/31/17	Linda Cohen
Mayor's Alternate for one year to 12/31/16	Juanita Lewis

BY MAYOR WITH COUNCIL CONSENT

ENVIRONMENTAL COMMISSION

Three years to 12/31/18	Laura Dardi
Three years to 12/31/18	Helene Blyskun
Three years to 12/18/18	Boris Kofman
Alternate #2 for two years to 12/31/17	Travers Martins
Council Representative for one year to 12/31/16	Cindy Burnham

ZONING BOARD OF ADJUSTMENT

Four years to 12/31/19	Eileen Hogan
Four years to 12/31/19	Christine Irwin
Alternate #1 for two years to 12/31/17	Richard Stout
Alternate #4 for two years to 12/31/17	Steve Barcelona

PARKS AND RECREATION COMMITTEE

Three years to 12/31/18	Scott McBride
Three years to 12/31/18	Chan Irwin
Alternate #1 two years to 12/31/17	Lindsay Prato
Council Representative for one year to 12/31/16	Mark Taylor

BOARD OF HEALTH

Three years to 12/31/18	Michael Natelli
Three years to 12/31/18	VACANT
Three years to 12/31/17 (Unexpired Term)	VACANT
Alternate #1 for two years to 12/31/18	VACANT
Alternate #2 for two years to 12/31/16 (Unexpired Term)	VACANT
Secretary for one year to 12/31/16	Pamela Borghi
Council Representative for one year to 12/31/16	Cindy Burnham

CONSTRUCTION BOARD OF APPEALS

Alt. Plumbing Subcode for four years to 12/31/18 (Unexpired Term)
Fire Protection Subcode for four years to 12/31/19
Certified Fire Official for four years to 12/31/19
Electrical Subcode for four years to 12/31/19
Plumbing Subcode for four years to 12/31/19
Secretary for one year to 12/31/16

VACANT
Fred Migliaccio
Joseph Mirarchi
George Selah
Howard Odell
Dina Anastasio

LIBRARY BOARD

Five years to 12/31/20
Five years to 12/31/20
Five years to 12/31/17 (unexpired term)
Mayor’s Alternate for one year to 12/31/16
Council Representative for one year to 12/31/16

Alberto Tamayo
Beth Hanratty
Ethel Brandon
Ann Ciabattoni
Kathleen Horgan

HUMAN RELATIONS ADVISORY COMMITTEE

Three years to 12/31/18
Three years to 12/31/18
Alternate #1 for three years to 12/31/18
Alternate #2 for three years to 12/31/16 (Unexpired Term)
Council Representative for one year to 12/31/16

Michael Clancy
Sean DiSomma
Ashley Homefield
Michael Gordon
Michael Whelan

HISTORIC PRESERVATION COMMISSION

Three years to 12/31/18
Alternate #1 for three years to 12/31/18
Council Representative for one year to 12/31/16

Gilda Rodgers
Kellie Coldwell
Edward Zipprich

SHADE TREE COMMITTEE

Three years to 12/31/18
Three years to 12/31/18
Council Representative for one year to 12/31/16

Remedios Quiroz
Michael Kosberg
Edward Zipprich

BY COUNCIL NOMINATION

RENT LEVELING BOARD

Three years to 12/31/18
Three years to 12/31/18
Board Secretary for one year to 12/31/16
Council Liaison Member for one year to 12/31/16

Ryan Howard
Gale Soler
Debbie Hall
Kathleen Horgan

RIVERCENTER

Mayoral Representative for one year to 12/31/16
Council Representative for one year to 12/31/16
Citizen Representative for one year to 12/31/16
Citizen Representative for one year to 12/31/16

Arthur V. Murphy
Michael Whelan
Brian Hanlon
Scott Broschart

NAVESINK RIVER MUNICIPALITIES COMMITTEE

One year to 12/31/16
One year to 12/31/16
Council Representative for one year to 12/31/16

Carol Popper
Brian Irwin
Cindy Burnham

HOUSING AUTHORITY

Five years to 12/31/20

Michael Clancy

COUNCIL COMMITTEES

The Mayor appoints the following Committees for the year 2016:

FINANCE AND PERSONNEL

1. Linda Schwabenbauer, Chair
2. Mark Taylor
3. Kathleen Horgan

PUBLIC SAFETY, POLICE & FIRE

1. Michael Whelan, Commissioner
2. Linda Schwabenbauer
3. Mark Taylor

PUBLIC UTILITIES (STREET LIGHTING, GARBAGE, WATER AND SEWER)

1. Edward Zipprich, Chair
2. Mark Taylor
3. Cindy Burnham

CODE ENFORCEMENT, ENVIRONMENTAL CONTROL, HEALTH, WELFARE AND BUILDING CODES

1. Cindy Burnham, Chair
2. Edward Zipprich
3. Michael Whelan

PARKS AND RECREATION

1. Mark Taylor, Chair
2. Kathleen Horgan
3. Linda Schwabenbauer

EDUCATION AND TECHNOLOGY

1. Kathleen Horgan, Chair
2. Edward Zipprich
3. Linda Schwabenbauer

PARKING COMMITTEE

1. Michael Whelan, Chair
2. Cindy Burnham
3. Edward Zipprich

Seconded by

and adopted on roll call by the following vote:

	Yes	No	Abstain	Absent
Councilman Taylor	()	()	()	()
Councilwoman Burnham	()	()	()	()
Councilwoman Horgan	()	()	()	()
Councilwoman Schwabenbauer	()	()	()	()
Councilman Zipprich	()	()	()	()
Councilman Whelan	()	()	()	()

Dated: January 2, 2016

**BOROUGH OF RED BANK
COUNTY OF MONMOUTH
RESOLUTION NO. 16-04**

**A RESOLUTION CONFIRMING TIME AND PLACE OF
BOROUGH COUNCIL MEETINGS FOR 2016**

offered the following resolution and moved its adoption:

BE IT RESOLVED by the Governing Body of the Borough of Red Bank that the meetings of the Mayor and Council of the Borough of Red Bank be held at 90 Monmouth Street, 1st Floor, Red Bank, New Jersey as follows:

January 13, 2016	6:30 p.m.
January 27, 2016	6:30 p.m.
February 10, 2016	6:30 p.m.
February 24, 2016	6:30 p.m.
March 9, 2016	6:30 p.m.
March 23, 2016	6:30 p.m.
April 13, 2016	5:00 p.m.*
April 27, 2016	6:30 p.m.
May 11, 2016	6:30 p.m.
May 25, 2016	6:30 p.m.
June 8, 2016	6:30 p.m.
June 22, 2016	6:30 p.m.
July 13, 2016	6:30 p.m.
July 27, 2016	5:00 p.m.*
August 10, 2016	6:30 p.m.
August 24, 2016	6:30 p.m.
September 14, 2016	6:30 p.m.
September 28, 2016	6:30 p.m.
October 12, 2016	6:30 p.m.
October 26, 2016	6:30 p.m.
November 10, 2016 (Thursday)	6:30 p.m.
November 21, 2016 (Monday)	5:00 p.m.*
December 14, 2016	6:30 p.m.
December 28, 2016	5:00 p.m.*

BE IT FURTHER RESOLVED that the meetings will open with workshop sessions and be followed immediately by regular meetings at which time formal actions may be taken;

BE IT FURTHER RESOLVED that the Clerk post a certified copy of this resolution on the bulletin board in Borough Hall, 90 Monmouth Street, Red Bank, New Jersey and a copy be sent to the Asbury Park Press, Star Ledger and Two River Times.

Seconded by and adopted on roll call by the following vote:

	Yes	No	Abstain	Absent
Councilman Taylor	()	()	()	()
Councilwoman Burnham	()	()	()	()
Councilwoman Horgan	()	()	()	()
Councilwoman Schwabenbauer	()	()	()	()
Councilman Zipprich	()	()	()	()
Councilman Whelan	()	()	()	()

Dated: January 2, 2016

BOROUGH OF RED BANK

COUNTY OF MONMOUTH

RESOLUTION NO. 16-05

A RESOLUTION DESIGNATING NEWSPAPERS TO RECEIVE NOTICE OF MEETINGS

offered the following resolution and moved its adoption:

BE IT RESOLVED by the Mayor and Council of the Borough of Red Bank that the Governing Body hereby designates the Asbury Park Press, The Star Ledger and The Two River Times to receive the Notice of Meetings as required by P.L. 1975, Open Public Meetings Act.

Seconded by _____ and adopted on roll call by the following vote:

	Yes	No	Abstain	Absent
Councilman Taylor	()	()	()	()
Councilwoman Burnham	()	()	()	()
Councilwoman Horgan	()	()	()	()
Councilwoman Schwabenbauer	()	()	()	()
Councilman Zipprich	()	()	()	()
Councilman Whelan	()	()	()	()

Dated: January 2, 2016

**BOROUGH OF RED BANK
COUNTY OF MONMOUTH
RESOLUTION NO. 16-06**

A RESOLUTION AUTHORIZING 2016 TEMPORARY BUDGET

offered the following resolution and moved its adoption:

WHEREAS, N.J.S. 40A:4-19 provides that where any contracts, commitments or payments are to be made prior to the final adoption of the 2016 budget, temporary appropriations should be made for the purposes and amounts required in the manner and time provided; and

WHEREAS, the date of this resolution is within the first thirty days of January 2016; and

WHEREAS, 26.25% of the total current fund appropriations in the 2015 budget exclusive of Debt Service, Capital Improvement Fund and Public Assistance is \$5,026,041.12.

NOW, THEREFORE, BE IT RESOLVED that the following temporary appropriations be made and that a certified copy of this resolution be transmitted to the Chief Financial Officer for her records.

GENERAL APPROPRIATIONS		2016 TEMPORARY BUDGET
<u>Operations within "CAPS"</u>		
ADMIN & EXEC. SALARIES & WAGE	S&W	30,000.00
ADMIN.& EXEC.O/E CONTROL	OE	5,000.00
MUNICIPAL CLERK	S&W	28,000.00
MUNICIPAL CLERK	OE	8,750.00
MAYOR & COUNCIL SALARIES&WAGES	S&W	8,000.00
FINANCIAL ADMIN.SALARIES	S&W	38,000.00
FINANCIAL ADMIN.	OE	15,000.00
AUDIT SERVICE	OE	10,000.00
EDUCATION & TECHN S&W	S&W	16,000.00
EDUCATION & TECHN O/E	OE	11,000.00
REVENUE ADMINISTRATION	S&W	22,000.00
REVENUE ADMIN OTHER EXPENSE	OE	5,250.00
TAX ASSESSMENT-SALARIES	S&W	19,000.00
TAX ASSESSMENT-OTHER EXPENSE	OE	8,000.00
LEGAL SERVICES-OTHER EXPENSES	OE	50,000.00
ENGINEERING SERVICE	OE	27,500.00
PLANNING S&W	S&W	21,000.00
PLANNING O/E	OE	5,000.00
ZONING BOARD OF ADJUSTMENT	S&W	21,000.00
ZONING BOARD OF ADJUSTMENT	OE	8,000.00
UNIFORM FIRE SAFETY-SALARIES	S&W	25,000.00

UNIFORM FIRE SAFETY-OTHER EXP	OE	2,750.00
UCC SALARIES & WAGES	S&W	125,000.00
UCC OTHER EXPENSE	OE	12,000.00
INSURANCE - OPT OUT PAYMENTS	OE	10,000.00
INSURANCE-LIABILITY INSURANCE	OE	145,000.00
INSURANCE-WORKER COMPENSATION	OE	175,000.00
INSURANCE-EMPLOYEE GROUP	OE	800,000.00
INSURANCE-UNEMPLOYMENT	OE	4,000.00
RENT BOARD SALARIES & WAGES	S&W	7,000.00
RENT BOARD OTHER EXPENSE	OE	3,000.00
POLICE DEPARTMENT-SALARIES	S&W	1,400,000.00
POLICE DEPARTMENT-OTHER EXP.	OE	42,000.00
MONMOUTH COUNTY 911	OE	4,000.00
OEM SALARIES & WAGES	S&W	1,500.00
OEM OTHER EXPENSE	OE	1,500.00
FIRST AID SQUAD-OTHER EXPENSE	OE	13,000.00
FIRE DEPARTMENT	OE	36,000.00
CODE ENFORCEMENT SALARIES & WAGES	S&W	26,000.00
CODE ENFORCEMENT O/E	OE	2,250.00
ROAD REPAIR & MAINT-SALARIES	S&W	100,000.00
ROAD REPAIR & MAINT-OTHER EXP	OE	30,000.00
SANITATION DEPT. REG SALARIES	S&W	-
SANITATION DEPT.OTHER EXPENSE	OE	-
MAINT.BORO EQUIP. SALARIES	S&W	200,000.00
PUBLIC BLDGS & GROUNDS	OE	75,000.00
SHADE TREE	OE	1,500.00
VISITING NURSES	OE	8,000.00
ANIMAL CONTROL UNCLASSIFIED	S&W	11,500.00
REG. HEALTH COMM CONTRACT	OE	45,000.00
SENIORCITIZEN CTR.REG SALARIES	S&W	-
SENIOR CITIZENS CTR.OTHER EXP	OE	-
RELOCATION ASSISTANCE	OE	500.00
PARK & RECREATION SALARIES	S&W	48,750.00
PARK & RECREATION OTHER EXPENS	OE	22,750.00
STREET LIGHTING	OE	65,000.00
ELECTRICITY	OE	28,000.00
TELEPHONE	OE	28,000.00
NATURAL GAS	OE	20,000.00
GASOLINE	OE	30,000.00
LANDFILL	OE	100,000.00
SOCIAL SECURITY OTHER EXPENSE	OE	101,000.00

DCRP-PENSION	OE	2,500.00
MUNICIPAL COURT SALARIES	S&W	50,000.00
MUNICIPAL COURT OTHER EXPENSE	OE	9,250.00
MUNICIPAL DEFENDER OE	OE	2,750.00
MUNICIPAL PROSECUTOR-OE	OE	6,750.00
		\$ 4,177,750.00
Excluded from "CAPS"		
LIBRARY SALRIES & WAGES	S&W	150,000.00
LIBRARY O/S CAP,OTHER EXPENSE	OE	100,000.00
US OLDER AMERICAN GRANT SALARIES & WAGES	S&W	4,750.00
U S OLDER AMERICAN GRANT OTHER EXPENSES	OE	3,250.00
US OLDER AMERICAN GRANT S & W - LOCAL MATCH	S&W	47,000.00
U S OLDER AMERICAN GRANT O/E - LOCAL MATCH	OE	3,000.00
STORMWATER MGMT	S&W	25,000.00
STORMWATER MGMT	OE	2,750.00
RECYCLING TAX	OE	12,500.00
SHARE SERVICE - BOARD OF ED SNOW PLOWING	OE	3,150.00
SHARED SERVICE - SHREWSBURY COURT	OE	2,350.00
LS INTERLOCAL FIRE S&W	S&W	4,250.00
LS INTERLOCAL FIRE OE	OE	550.00
LS UCC SALARIES & WAGES	S&W	-
LS UCC OTHER EXPENSE	OE	-
		\$ 358,550.00
TOTAL BEFORE EXEMPTIONS		\$ 4,536,300.00
Exemptions		
CAPITAL LEASE INTEREST	OE	40,000.00
BOND PRIN. STAT.EXP. O/E	OE	880,000.00
INTEREST ON BONDS	OE	75,000.00
GREEN TRUST LOAN PRIN.STAT.EXP	OE	20,000.00
		\$ 1,015,000.00
TOTAL GENERAL APPROPRIATIONS 2016:		5,551,300.00
LESS ALLOWABLE DEDUCTIONS:		
Debt Service		(1,015,000.00)
Public Assistance		-
Capital Improvement Fund		-
SUBTOTAL		4,536,300.00

TOTAL APPROPRIATIONS LESS SUBTOTAL		4,536,300.00
26.25 OF 2015 BUDGET (MAX TEMP FOR 2016)		5,026,041.12
WATER SEWER UTILITY		
WATER DEPT-SALARIES & WAGES	S&W	250,000.00
WATER DEPT- OTHER EXPENSES	OE	580,000.00
REGIONAL SEWER AUTH.OTHER EXPE	OE	400,000.00
MANASQ.RIVER WATER PURCH.O/E	OE	200,000.00
SOCIAL SEC.STAT I/S CAP O/E	OE	16,000.00
UNEMPLOYMENT INSURANCE	OE	1,500.00
		\$ 1,447,500.00
<u>Debt Service:</u>		
BOND PRIN.STAT.I/S CAP OTH EXP	OE	750,000.00
INT.ON BONDS STAT,I/S CAP O/E	OE	112,500.00
INTEREST ON NOTES	OE	-
SUBTOTAL		\$ 862,500.00
TOTAL		\$ 2,310,000.00
LESS DEBT SERVICE:		(862,500.00)
TOTAL APPROPRIATIONS LESS SUBTOTAL		\$ 1,447,500.00
26.25 OF 2015 BUDGET (MAX TEMP FOR 2016)		\$ 1,465,863.53
PARKING UTILITY		
PARKING UTILITY-SALARIES/WAGES	S&W	100,000.00
PARKING UTILITY-OTHER EXPENSE	OE	175,000.00
PARKING UTILITY - UNEMPLOYMENT INSURANCE	OE	300.00
SOCIAL SEC. STAT I/S CAP O/E	OE	13,000.00
TOTAL		\$ 288,300.00
26.25 OF 2015 BUDGET (MAX TEMP FOR 2016)		\$ 383,597.03

Seconded by and adopted on roll call by the following vote:

	Yes	No	Abstain	Absent
Councilman Taylor	()	()	()	()
Councilwoman Burnham	()	()	()	()
Councilwoman Horgan	()	()	()	()
Councilwoman Schwabenbauer	()	()	()	()
Councilman Zipprich	()	()	()	()
Councilman Whelan	()	()	()	()

Dated: January 2, 2016

BOROUGH OF RED BANK

COUNTY OF MONMOUTH

RESOLUTION NO. 16-07

A RESOLUTION APPROVING CASH MANAGEMENT PLAN

offered the following resolution and moved its adoption:

BE IT RESOLVED by the Mayor and Council of the Borough of Red Bank that the Cash Management Plan of the Borough of Red Bank, in the County of Monmouth, New Jersey is hereby approved as per the attached plan.

BE IT FURTHER RESOLVED that each institution designated as a depository shall furnish to the office of the Borough Treasurer a **NOTIFICATION OF ELIGIBILITY** from the Commissioner, Department of Banking, State of New Jersey, under the Governmental Unit Deposit Protection Act;

BE IT FURTHER RESOLVED that said banks are hereby authorized and directed to honor checks drawn upon said banks signed by the Mayor, the Borough Clerk and the Borough Treasurer/CFO. The Deputy Borough Clerk may sign in the absence of the Clerk.

Seconded by _____ and adopted on roll call by the following vote:

	Yes	No	Abstain	Absent
Councilman Taylor	()	()	()	()
Councilwoman Burnham	()	()	()	()
Councilwoman Horgan	()	()	()	()
Councilwoman Schwabenbauer	()	()	()	()
Councilman Zipprich	()	()	()	()
Councilman Whelan	()	()	()	()

Dated: January 2, 2016

**CASH MANAGEMENT PLAN OF THE BOROUGH OF RED BANK,
IN THE COUNTY OF MONMOUTH, NEW JERSEY**

I. STATEMENT OF PURPOSE

This Cash Management Plan (the "Plan") is prepared pursuant to the provisions of N.J.S.A. 40A:5-14 in order to set forth the basis for the deposits ("Deposits") and the investment ("Permitted Investments") or certain public funds of the Borough, pending the use of such funds for the intended purposes. The Plan is intended to assure that all public funds identified herein are deposited in interest bearing Deposits or otherwise invested in Permitted Investments hereinafter referred to. The intent of the Plan is to provide that the decisions made with regard to the Deposits and the Permitted Investments will be done to insure the safety, the liquidity (regarding its availability for the intended purposes), and the maximum investment return within such limits. The Plan is intended to insure that any Deposit or Permitted Investment matures within the time period that approximates the prospective need for the funds deposited or invested so that there is not a risk to the market value of such Deposits or Permitted Investments.

II. IDENTIFICATION OF FUNDS AND ACCOUNTS TO BE COVERED BY THE PLAN.

A. The Plan is intended to cover the deposit and/or investment of the following funds and accounts of the Borough:

- Current Fund
- Grant Fund
- Law Enforcement Trust Fund
- Animal Trust Fund
- Affordable Housing Trust Fund
- Payroll
- General Trust
- Unemployment Trust
- General Capital Fund
- Water/Sewer Utility Operating Fund
- Water/Sewer Utility Capital Fund
- Parking Utility Operating Fund
- Parking Utility Capital Fund
- Assessment Trust Fund

B. It is understood that this Plan is not intended to cover certain funds and accounts of the Borough, specifically:

- Developers Escrow
- Tax Lien Redemption
- Balanced Housing Trust
- Municipal Court
- Deferred Compensation
- Flexible Spending Account

III. DESIGNATION OF OFFICIALS OF THE BOROUGH AUTHORIZED TO MAKE DEPOSITS AND INVESTMENTS UNDER THE PLAN.

The Chief Financial Officer of the Borough is hereby authorized and directed to deposit and/or invest the funds referred to in the Plan. Prior to making any such Deposits or any Permitted Investments, such officials of the Borough are directed to supply to all depositories or any other parties with whom the Deposits or Permitted Investments are made a written copy of this Plan which shall be acknowledged in writing by such parties and a copy of such acknowledgement kept on file with such officials.

IV. DESIGNATION OF DEPOSITORIES

The following banks and financial institutions, or their assignees, are hereby designated as official depositories for the Deposit of all public funds referred to in the Plan, including any certificates of Deposit which are not otherwise invested in Permitted Investments as provided for in this Plan:

- Amboy National Bank
- Bank of America
- Bank of New York
- Chase Bank
- Hudson City Savings Bank

- TD Bank N.A.
- PNC Bank
- NJ Cash Management
- Investors Savings
- Sovereign Bank
- Two Rivers Community Bank;
- Valley National Bank
- Wachovia
- Wells Fargo
- Santander Bank

All such depositories shall acknowledge in writing receipt of this Plan by sending a copy of such acknowledgement to the Designated Official(s) referred to in Section III above.

V. AUTHORIZED INVESTMENTS.

- A. Except as otherwise specifically provided for herein, the Designated Official is hereby authorized to invest the public funds covered by this Plan, to the extent not otherwise held in Deposits, in the following Permitted Investments:
1. Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America;
 2. Government money market mutual funds;
 3. Any obligation that a federal agency or a federal instrumentality has issued in accordance with an act of Congress, which security has a maturity date not greater than 397 days from the date of purchase, provided that such obligation bears a fixed rate of interest not dependent on any index or other external factor;
 4. Bonds or other obligations of the Local Unit or bonds or other obligations of school districts of which the Local Unit is a part of within which the school district is located;
 5. Bonds or other obligations, having a maturity date not more than 397 days from the date of purchase, approved by the Division of Investment of the Department of the Treasury for investment by Local Units;
 6. Local government investment pools;
 7. Deposits with the State of New Jersey Cash Management Fund established pursuant to Section 1 of P.L. 1977, c.281 (C.52:18A-90.4); or
 8. Agreements for the repurchase of fully collateralized securities if:
 - a. the underlying securities are permitted investments pursuant to Paragraphs 1 and 3 of this Subsection A;
 - b. the custody of collateral is transferred to a third party;
 - c. the maturity of the agreement is not more than 30 days;
 - d. the underlying securities are purchased through a public depository as defined in Section 1 of P.L. 1970, c.236 (C.17:9-41); and
 - e. a master repurchase agreement providing for the custody and security of collateral is executed.

For purposes of the above language, the terms “government money market mutual fund” and “local government investment pool” shall have the following definitions:

Government Money Market Mutual Fund. An investment company or investment trust:

- a. which is registered with the Securities and Exchange Commission under the “Investment Company Act of 1940”, 15 U.S.C. sec. 80a-1 et seq., and operated in accordance with 17 C.F.R. sec. 270.2a-7;
- b. the portfolio of which is limited to U.S. Government securities that meet the definition of any eligible security pursuant to 17 C.F.R. sec. 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities; and
- c. which has:
 - i. attained the highest ranking or the highest letter and numerical rating of a nationally recognized statistical rating organization; or

- ii. retained an investment advisor registered or exempt from registration with the Securities and Exchange Commission pursuant to the "Investment Advisors Act of 1940", 15 U.S.C. sec. 80b-1 et seq., with experience investing in U.S. Government securities for at least the most recent past 60 months and with assets under management in excess of \$500 million.

Local Government Investment Pool. An investment pool:

- a. which is managed in accordance with 17 C.F.R. sec. 270.2a-7;
- b. which is rated in the highest category by a nationally recognized statistical rating organization;
- c. which is limited to U.S. Government securities that meet the definition of an eligible security pursuant to 17 C.F.R. sec. 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities;
- d. which is in compliance with rules adopted pursuant to the "Administrative Procedure Act", P.L. 1968, c.410 (c.52:14B-1 et seq.) by the Local Finance Board of the Division of Local Government Services in the Department of Community Affairs, which rules shall provide for disclosure and reporting requirements, and other provisions deemed necessary by the board to provide for the safety, liquidity and yield of the investments;
- e. which does not permit investments in instruments that: are subject to high price volatility with changing market conditions; cannot reasonably be expected, at the time of interest rate adjustment, to have a market value that approximates their par value; or utilize an index that does not support a stable net asset value; and
- f. which purchases and redeems investments directly from the issuer, government money market mutual fund, or the State of New Jersey Cash Management Fund, or through the use of a national or State bank located within this State, or through a broker-dealer which, at the time of purchase or redemption, has been registered continuously for a period of at least two years pursuant to Section 9 of P.L. 1967 c.9 (C.49:3-56) and has at least \$25 million in capital stock (or equivalent capitalization if not a corporation), surplus reserves for contingencies and undivided profits, or through a securities dealer who makes primary markets in U.S. Government securities and reports daily to the Federal Reserve Bank of New York its position in and borrowing on such U.S. Government securities.

VI. SAFEKEEPING CUSTODY PAYMENT AND ACKNOWLEDGMENT OF RECEIPT OF PLAN.

To the extent that any Deposits or Permitted Investment involves a document or security which is not physically held by the Borough, then such instrument or security shall be covered by a custodial agreement with an independent third party, which shall be a bank or financial institution in the State of New Jersey. Such institution shall provide for the designation of such investments in the name of the Borough to assure that there is no unauthorized use of the funds or the Permitted Investments or Deposits. Purchase of any Permitted Investments or Deposits. Purchase of any Permitted Investments that involve securities shall be executed by a "delivery versus payment" method to insure that such Permitted Investments are either received by the Borough or by a third party custodian prior to or upon the release of the Borough's funds.

To assure that all parties with whom the Borough deals either by way of Deposits or Permitted Investments are aware of the authority and the limits set forth in this Plan, all such parties shall be supplied with a copy of this Plan in writing and all such parties shall acknowledge the receipt of that Plan in writing, a copy of which shall be on file with the Designated Official(s).

VII. REPORTING REQUIREMENTS.

On the first day of each month during which this Plan is in effect, the Designated Official(s) referred to in Section III hereof shall supply to the governing body of the Borough a written report of any Deposits or Permitted Investments made pursuant to this Plan, which shall include, at a minimum, the following information:

- A. The name of any institution holding funds of the Borough as a Deposit or a Permitted Investment.

- B. The amount of securities or Deposits purchased or sold during the immediately preceding month.
- C. The class or type of securities purchased or Deposits made.
- D. The book value of such Deposits or Permitted Investments.
- E. The earned income on such Deposits or Permitted Investments. To the extent that such amounts are actually earned at maturity, this report shall provide an accrual of such earnings during the immediately preceding month.
- F. The fees incurred to undertake such Deposits or Permitted Investments.
- G. The market value of all Deposits or Permitted Investments as of the end of the immediately preceding month.
- H. All other information which may be deemed reasonable from time to time by the governing body of the Borough.

VIII. DISBURSEMENT OF FUNDS.

All funds shall be disbursed as authorized and directed in accordance with statutory provision established by Borough Code. The Chief Financial Officer shall, at the beginning of the fiscal year, present to the Township Committee a schedule of debt service principal and interest payments and when available, a schedule of School Tax payments for the upcoming fiscal year. Upon review of the schedules of payments by the Township Committee, the Chief Financial Officer shall then have the authority to make the aforementioned payments and the following disbursements that shall be ratified by the Governing Body at the following official meeting:

- School Taxes
- County Taxes
- SID Taxes
- Inter-fund Obligations
- Purchase of Investments
- Debt Service
- Salaries and Wages
- Postage
- Payroll Withholdings - Taxes, Dues, Deferred Compensation, Bonds, Garnishments, Pension(s), etc.
- Utility & Lease Obligations
- Registration of Vehicles with the MVC
- Any State Mandated Fees – Stormwater, Unemployment, etc.
- Insurance Premiums

IX. TERM OF PLAN.

This Plan shall be in effect January 1, 2014 to December 31, 2014. Attached to this Plan is a resolution of the governing body of the Borough approving this Plan for such period of time. The Plan may be amended from time to time. To the extent that any amendment is adopted by the Council, the Designated Official is directed to supply copies of the amendments to all of the parties who otherwise have received the copy of the originally approved Plan, which amendment shall be acknowledged in writing in the same manner as the original Plan was so acknowledged.

BOROUGH OF RED BANK

COUNTY OF MONMOUTH

RESOLUTION NO. 16-08

A RESOLUTION DESIGNATING THE HUMAN RESOURCES MANAGER AS THE CERTIFYING AGENT AND THE BOROUGH TREASURER AS THE SUPERVISOR OF THE CERTIFYING AGENT IN CONNECTION WITH THE PUBLIC RETIREMENT SYSTEM

offered the following resolution and moved its adoption:

BE IT RESOLVED by the Mayor and Council of the Borough of Red Bank that the Human Resources Manager be, and she is hereby designated as the certifying agent for the Borough of Red Bank in connection with the administration of the Public Retirement System and that the Borough Treasurer be, and she is hereby designated as the supervisor of the certifying agent for the Borough of Red Bank in connection with the administration of the Public Retirement System with the responsibility of processing, at the local level, all documents pertaining to the Public Employees Retirement System, particularly enrollments, transfers, member accounts, retirements, withdrawal and insurance claims pursuant to N.J.S.A. 43:15A-a, et seq.

Seconded by _____ and adopted on roll call by the following vote:

	Yes	No	Abstain	Absent
Councilman Taylor	()	()	()	()
Councilwoman Burnham	()	()	()	()
Councilwoman Horgan	()	()	()	()
Councilwoman Schwabenbauer	()	()	()	()
Councilman Zipprich	()	()	()	()
Councilman Whelan	()	()	()	()

Dated: January 2, 2016

BOROUGH OF RED BANK

COUNTY OF MONMOUTH

RESOLUTION NO. 16-09

A RESOLUTION AUTHORIZING CREATION OF CHANGE FUNDS

offered the following resolution and moved its adoption:

BE IT RESOLVED that the change funds as follows be created which shall be under the direction of the Borough Auditor of the Borough of Red Bank in the amounts as listed for the various departments:

Tax Collector	\$225.00
Water Department	225.00
Planning & Zoning	100.00
Building Inspector	50.00
Vital Statistics	100.00
Animal Control	100.00
Borough Clerk	25.00
Parking Utility	100.00
Parks & Recreation	100.00
Municipal Court	200.00

Seconded by _____ and adopted on roll call by the following vote:

	Yes	No	Abstain	Absent
Councilman Taylor	()	()	()	()
Councilwoman Burnham	()	()	()	()
Councilwoman Horgan	()	()	()	()
Councilwoman Schwabenbauer	()	()	()	()
Councilman Zipprich	()	()	()	()
Councilman Whelan	()	()	()	()

Dated: January 2, 2016

BOROUGH OF RED BANK

COUNTY OF MONMOUTH

RESOLUTION NO. 16-10

A RESOLUTION AUTHORIZING THE BOROUGH TREASURER TO OPEN AN ACCOUNT IN TD BANK N.A. AND VALLEY NATIONAL BANK AND TO SIGN ALL PAYROLL CHECKS

offered the following resolution and moved its adoption:

BE IT RESOLVED that the Borough of Red Bank payroll account be, and the same is hereby approved for the year 2016, that the Borough Treasurer be, and she is hereby authorized to open accounts in TD Bank N.A. and Valley National Bank, to sign all payroll checks as authorized by Ordinance; and in the absence of the Borough Treasurer, then the Borough Clerk be, and is hereby authorized to sign all payroll checks as authorized by the Ordinance.

Seconded by _____ and adopted on roll call by the following vote:

	Yes	No	Abstain	Absent
Councilman Taylor	()	()	()	()
Councilwoman Burnham	()	()	()	()
Councilwoman Horgan	()	()	()	()
Councilwoman Schwabenbauer	()	()	()	()
Councilman Zipprich	()	()	()	()
Councilman Whelan	()	()	()	()

Dated: January 2, 2016

BOROUGH OF RED BANK

COUNTY OF MONMOUTH

RESOLUTION NO. 16-11

A RESOLUTION DESIGNATING DEPOSITORIES FOR THE BOROUGH OF RED BANK

offered the following resolution and moved its adoption:

BE IT RESOLVED by the Mayor and Council of the Borough of Red Bank that the following banking institutions and the New Jersey Cash Management Fund are hereby designated as Borough of Red Bank Depositories in which the Borough Treasurer and all other Borough officials shall deposit all funds coming into their respective possession as such official in the Borough of Red Bank, the same being as follows:

Amboy National Bank
Bank of America
Bank of New York
Chase Bank
Hudson City Savings
TD Bank N.A.
PNC Bank
NJ Cash Management
Investors Savings Bank
Sovereign Bank
Two River Community Bank
Valley National Bank
Wachovia
Wells Fargo
Santander Bank

BE IT FURTHER RESOLVED that each institution designated as a depository shall furnish to the office of the Borough Treasurer a **NOTIFICATION OF ELIGIBILITY** from the Commissioner, Department of Banking, State of New Jersey, under the Governmental Unit Deposit Protection Act;

BE IT FURTHER RESOLVED that said banks are hereby authorized and directed to honor checks drawn upon said banks signed by the Mayor, the Borough Clerk, and the Borough Treasurer. The Deputy Borough Clerk may sign in the absence of the Clerk.

Seconded by _____ and adopted on roll call by the following vote:

	Yes	No	Abstain	Absent
Councilman Taylor	()	()	()	()
Councilwoman Burnham	()	()	()	()
Councilwoman Horgan	()	()	()	()
Councilwoman Schwabenbauer	()	()	()	()
Councilman Zipprich	()	()	()	()
Councilman Whelan	()	()	()	()

Dated: January 2, 2016

BOROUGH OF RED BANK

COUNTY OF MONMOUTH

RESOLUTION NO. 16-12

**A RESOLUTION FIXING THE RATE OF INTEREST TO BE CHARGED
ON DELINQUENT TAXES, UTILITY AND OTHER MUNICIPAL ASSESSMENTS**

offered the following resolution and moved its adoption:

WHEREAS, NJSA 54:4-67 permits the governing body of each municipality to fix the rate of interest to be charged for non-payment of taxes, utility and other municipal assessments subject to any abatement or discount for the late payment of taxes as provided by law; and

WHEREAS, NJSA 54:4-67 has been amended to permit the fixing of said rate of 8% per annum on the first \$1,500.00 of the delinquency and 18% per annum on any amount in excess of \$1,500.00 and allows an additional penalty of 6% be collected against a delinquency in excess of \$10,000.00 on properties that fail to pay the delinquency prior to the end of the calendar year;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Municipal Council of the Borough of Red Bank, County of Monmouth, State of New Jersey as follows:

1. The Tax Collector is hereby authorized and directed to charge 8% per annum on the first \$1,500.00 of taxes, utility and all other municipal charges becoming delinquent after due date and 18% per annum on any amount of taxes in excess of \$1,500.00 becoming delinquent after due date and if a delinquency is in excess of \$10,000.00 and remains in arrears beyond December 31st, an additional penalty of 6% shall be charged against the delinquency;
2. Effective January 1, 2015, there will be a ten (10) day grace period of quarterly tax payments made by cash, check or money order and a thirty (30) day grace period of quarterly utility payments and for all other municipal charges;
3. Any payment not made in accordance with paragraph two of this resolution shall be charged interest from the due date as set forth in paragraph one of this resolution;
4. A certified copy of this resolution shall be provided by the Borough Clerk to the Tax Collector, Borough Attorney and Borough Auditor for the Borough of Red Bank.

Seconded by _____ and adopted on roll call by the following vote:

	Yes	No	Abstain	Absent
Councilman Taylor	()	()	()	()
Councilwoman Burnham	()	()	()	()
Councilwoman Horgan	()	()	()	()
Councilwoman Schwabenbauer	()	()	()	()
Councilman Zipprich	()	()	()	()
Councilman Whelan	()	()	()	()

Dated: January 2, 2016

BOROUGH OF RED BANK

COUNTY OF MONMOUTH

RESOLUTION NO. 16-13

**A RESOLUTION AUTHORIZING THE BOROUGH TREASURER TO
OPEN AN ACCOUNT FOR MAKING PAYMENTS IN CONNECTION
WITH THE REDEMPTION OF TAX TITLE LIENS**

offered the following resolution and moved its adoption:

BE IT RESOLVED that the Borough Treasurer be authorized to open an account designated "Tax Lien Redemption Account" for the purpose of making payments in connection with redemptions of tax title liens;

BE IT FURTHER RESOLVED that said account be opened at Valley National Bank and that Valley National Bank be authorized to honor checks drawn upon this account signed by the Tax Collector;

BE IT FURTHER RESOLVED that said account shall be under the supervision of the Borough Auditor.

Seconded by

and adopted on roll call by the following vote:

	Yes	No	Abstain	Absent
Councilman Taylor	()	()	()	()
Councilwoman Burnham	()	()	()	()
Councilwoman Horgan	()	()	()	()
Councilwoman Schwabenbauer	()	()	()	()
Councilman Zipprich	()	()	()	()
Councilman Whelan	()	()	()	()

Dated: January 2, 2016