

1. PLEDGE OF ALLEGIANCE
2. ROLL CALL
3. SUNSHINE STATEMENT
4. SUSPEND REGULAR ORDER OF BUSINESS
5. RESUME REGULAR ORDER OF BUSINESS
6. WORKSHOP
7. APPROVAL OF MINUTES
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11. PUBLIC COMMENT--Ordinances On First Reading And Resolutions Only
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14.II. 18-02 A Resolution Authorizing The Award Of A Fair And Open Contract For Professional Services.

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14.III. 18-03 A Resolution Confirming Appointments For 2018.

Documents:

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14.IV. 18-04 A Resolution Confirming Time And Place Of Borough Council Meetings For 2018.

Documents:

[18-04.PDF](#)

14.V. 18-05 A Resolution Designating Newspapers To Receive Notice Of Meetings.

Documents:

[18-05.PDF](#)

14.VI. 18-06 A Resolution Authorizing 2018 Temporary Budget.

Documents:

[18-06.PDF](#)

14.VII. 18-07 A Resolution Approving Cash Management Plan.

Documents:

[18-07.PDF](#)

14.VIII. 18-08 A Resolution Designating The Human Resources Manager As The Certifying Agent And The Borough Treasurer As The Supervisor Of The Certifying Agent In Connection With The Public Retirement System.

Documents:

[18-08.PDF](#)

14.IX. 18-09 A Resolution Authorizing Creation Of Change Funds.

Documents:

[18-09.PDF](#)

14.X. 18-10 A Resolution Authorizing The Borough Treasurer To Open An Account In TD Bank N.A. And Valley National Bank And To Sign All Payroll Checks.

Documents:

[18-10.PDF](#)

14.XI. 18-11 A Resolution Designating Depositories For The Borough Of Red Bank.

Documents:

[18-11.PDF](#)

14.XII. 18-12 A Resolution Fixing The Rate Of Interest To Be Charged On Delinquent Taxes, Utility And Other Municipal Assessments.

Documents:

[18-12.PDF](#)

14.XIII. 18-13 A Resolution Authorizing The Borough Treasurer To Open An Account For Making Payments In Connection With The Redemption Of Tax Title Liens.

Documents:

[18-13.PDF](#)

14.XIV. 18-14 A Resolution Approving Protocol For Borough Council Meetings.

Documents:

[18-14.PDF](#)

14.XV. 18-15 A Resolution Appointing An Interim Administrator.

Documents:

[18-15.PDF](#)

15. PROCLAMATIONS
16. PAYMENT OF VOUCHERS
17. OLD BUSINESS
18. NEW BUSINESS
19. AUDIENCE
20. EXECUTIVE SESSION
21. ADJOURN EXECUTIVE SESSION
22. ADJOURNMENT

BOROUGH OF RED BANK

COUNTY OF MONMOUTH

RESOLUTION NO. 18-01

A RESOLUTION ELECTING COUNCIL PRESIDENT FOR 2018

offered the following resolution and moved its adoption:

WHEREAS, it is necessary that a member of Council be elected President of said Council to fulfill the duties of the Mayor during his absence;

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Red Bank that Edward Zipprich, a member of Council, be elected President.

Seconded by

and adopted on roll call by the following vote:

| | Yes | No | Abstain | Absent |
|---------------------|-----|-----|---------|--------|
| Councilman Taylor | () | () | () | () |
| Councilman Whelan | () | () | () | () |
| Councilman Yngstrom | () | () | () | () |
| Councilman Ballard | () | () | () | () |
| Councilman Zipprich | () | () | () | () |
| Councilman Horgan | () | () | () | () |

Dated: January 1, 2018

**BOROUGH OF RED BANK
COUNTY OF MONMOUTH
RESOLUTION NO. 18-02**

**RESOLUTION AUTHORIZING THE AWARD OF FAIR AND
OPEN CONTRACTS FOR PROFESSIONAL SERVICES**

offered the following resolution and moved its adoption:

WHEREAS, the Borough of Red Bank has solicited proposals through a fair and open process in accordance with N.J.S.A. 19:44A-20.5 et seq., which requires that award of contract for “Professional Services” through the fair and open process must be made by resolution authorizing the award of said contract and must be publicly advertised; and

WHEREAS, the Borough of Red Bank has a need to acquire the services of a Borough Attorney, Bond Counsel, Rent Leveling Board, Construction Board of Appeals Attorney, Labor Counsel, Borough Auditor, Borough Prosecutor, Public Defender and Borough Engineer; and

WHEREAS, the anticipated term of this contract is one (1) year; and

WHEREAS, the following business entities have submitted proposals indicating they will provide the legal services, engineering service and auditing services for amounts specified in the 2018 Municipal Budget:

| | |
|---|--|
| Borough Attorney: | Gregory J. Cannon |
| Conflict Counsel: | Daniel J. O’Hern |
| Conflict Counsel: | Martin Allen |
| Rent Leveling Board Attorney: | Gene Anthony |
| Historic Preservation Attorney | Lawrence W. Luttrell |
| Construction Board of Appeals Attorney: | Lawrence W. Luttrell |
| Labor Counsel: | Ronald Cucchiaro of Weiner Lesniak LLP |
| Borough Auditor: | Fallon & Larsen LLP |
| Prosecutor: | Brian Wilton |
| Public Defender: | Kevin Wigenton |
| Borough Engineer: | Gregory Valesi of CME Associates |
| Conflict/Special Consulting Engineer: | T&M Associates |
| Conflict/Special Consulting Engineer: | Mott MacDonald |
| Bond Counsel: | Wilentz Goldman & Spitzer |
| Alternate Bond Counsel: | Gluck Walrath |
| Redevelopment Attorney: | McManimon Scotland Bauman |
| Redevelopment Planner: | CME Associates |
| Redevelopment Engineer: | T&M Associates |
| Architect Services | MMA Architects |
| Architect Services | Netta Architects |
| Architect Services | DMR Architects |

WHEREAS, funds have been made available in the Annual Municipal Budget of the Borough of Red Bank to support these services.

NOW, THEREFORE, BE IT RESOLVED that:

- 1) the above appointments are hereby ratified and confirmed for the year 2018.
- 2) The amounts charged for these services will be determined in accordance with the contracts dated as of January 1, 2018 and in effect through December 31, 2018.
- 3) The said contracts were awarded without public bidding as “Professional Services” under the provisions of said Local Public Contracts Law.

4) A copy of this Resolution shall be published in the Asbury Park Press within ten (10) days of its passage.

BE IT FURTHER RESOLVED that the Mayor and Clerk are authorized to sign and deliver on behalf of the Borough the contract for these professional services which is contingent upon the negotiation, execution and award of a final contract between the appointee and the Borough, to the extent necessary under the laws of the Borough and the State of New Jersey;

BE IT FURTHER RESOLVED that the Clerk cause notice of this action to be printed once in an official newspaper of the Borough of Red Bank.

Seconded by _____ and adopted on roll call by the following vote:

| | Yes | No | Abstain | Absent |
|---------------------|-----|-----|---------|--------|
| Councilman Taylor | () | () | () | () |
| Councilman Whelan | () | () | () | () |
| Councilman Yngstrom | () | () | () | () |
| Councilman Ballard | () | () | () | () |
| Councilman Zipprich | () | () | () | () |
| Councilman Horgan | () | () | () | () |

Dated: January 1, 2018

BOROUGH OF RED BANK

COUNTY OF MONMOUTH

RESOLUTION NO. 18-03

A RESOLUTION CONFIRMING APPOINTMENTS FOR 2018

offered the following resolution and moved its adoption:

BE IT RESOLVED that the appointments made by the Mayor be and the same are hereby confirmed (listed below) and the following officials are appointed for a term of one year, unless otherwise specified or provided for by statute;

BE IT FURTHER RESOLVED that any professional appointments are contingent upon the negotiation, execution and award of a final contract between the appointee and the Borough, to the extent necessary under the laws of the Borough and the State of New Jersey:

| | |
|--|------------------------|
| Municipal Clerk, Public Information Officer, Registrar | Pamela Borghi |
| Director of Finance, Treasurer, Chief Financial Officer, Qualified Purchasing Agent | Eugenia Poulos |
| Director/Superintendent of Public Works, Director of Parking, Community Development Representative | Clifford Keen |
| Administrative Officer, Director Department of Planning, Municipal Housing Liaison | Glenn Carter |
| Director of Senior Citizen Center | Jacqueline Reynolds |
| Municipal Coordinator to Office of Aging | Stephen Hecht |
| Council Representative - Senior Citizen Center | Erik Yngstrom |
| Council Representative to Municipal Housing Liaison | Michael Ballard |
| Health Officer | David Henry, MPH |
| Human Resources Manager | Eva Biviano |
| Director of Parks & Recreation | Charles Hoffmann |
| Municipal Judge (3-year term expires 12/31/2019) | Frank J. LaRocca, Esq. |
| Court Administrator | Cathleen M. Gerber |
| Deputy Court Administrator | Susan Milnes |
| Tax Assessor | Mitchell Elias |
| Tax/Utility Collector, Tax Search Officer | Ashlesha Deshpande |
| Chief of Police | Darren McConnell |
| Administrative Secretary/Deputy Municipal Clerk | Bonnie K. Thomas |
| Administrative Secretary | Doreen Hoffmann |
| Clean Communities Coordinator, Alternate Community Development Representative | Maria Rotolo |
| Acting Fire Marshal | Thomas J. Welsh |
| Acting Construction Official | John Drucker |

RED BANK EMERGENCY MANAGEMENT COMMITTEE

| | |
|--------------------------------------|-------------------------------|
| Coordinator - 3-year term (12/31/19) | Thomas J. Welsh |
| Deputy Coordinator – Police Liaison | Michael Frazee |
| Deputy Coordinator – NIMS/ETeams | Chris Soden |
| Deputy Coordinator – Operations | Alan Soden Jr. |
| Fire Chief | J. Stuart Jensen |
| Police Coordinator | Darren McConnell |
| Police Representative | Errico Vescio |
| Communications OEM | Alan Soden Sr. |
| Hazardous Material Technician | Joseph Forgione |
| Emergency Health Care | Riverview Security Supervisor |
| Public Utilities | Clifford Keen |
| Welfare Officer | Jacqueline Reynolds |
| Public Information Officer | Pamela Borghi |
| Information Technology | Matt Ryan |
| Information Technology | Joe Fagiarone |
| Finance Officer | Eugenia Poulos |

BOARD APPOINTMENTS

BY MAYOR

PLANNING BOARD

| | |
|---|------------------|
| Class II Member for one year to 12/31/2018 | Thomas J. Welsh |
| Class III Member for one year to 12/31/2018 | Michael Ballard |
| Class IV Member for four years to 12/31/2021 | Juanita Lewis |
| Class IV Member for four years to 12/31/2021 | Barbara Boas |
| Alternate Member #1 for unexpired two year term to 12/31/2018 | Hazim Yassin |
| Alternate Member #2 for two years to 12/31/2019 | Michael Lettieri |
| Mayor's Alternate for one year to 12/31/2018 | David Cassidy |
| Secretary for one year to 12/31/2018 | Dina Anastasio |

BY MAYOR WITH COUNCIL CONSENT

ENVIRONMENTAL COMMISSION

| | |
|---|-----------------------|
| Three years to 12/31/2020 | Patricia Pinto |
| Three years to 12/31/2020 | Boris Kofman |
| Alternate #2 for two years to 12/31/2019 | Michael Paul Raspanti |
| Council Representative for one year to 12/31/2018 | Mark Taylor |

ENVIRONMENTAL COMMISSION SUBCOMMITTEES:

GREEN TEAM

Daniel Cerulo
Lauren Gianullo
Sean Walsh
Gayle Hallet
Johnathan Macedo
Kristina Bonatakis
Pat Pinto
Lesley Martin
Anne Kelterborn
Matt Hershberger
Mark Taylor
Charles Hoffman
Cliff Keen

CREATIVE TEAM

Pat Pinto
Mark Taylor
Kate Okeson
Monika McCall
Eileen Kennedy
Stephen McMillan
Joseph Pulito
Gary Sapphire
Dorothy Ferlanti
Jon Arcara

ZONING BOARD OF ADJUSTMENT

Four years to 12/31/2021
Four years to 12/31/2021
Alternate #1 for two years to 12/31/2019
Alternate #2 for two year unexpired term to 12/31/2018
Alternate #3 for two year unexpired term to 12/31/2018
Alternate #4 for two years to 12/31/2019
Secretary for one year to 12/31/2018

Lauren Nicosia
Richard Angowski
Kellen Murphy
Sharon Lee
Stephanie Albanese
Kate Triggiano
Dina Anastasio

PARKS AND RECREATION COMMITTEE

Three years to 12/31/2020
Three years to 12/31/2020
Three years to 12/31/2020
Three year unexpired term to 12/31/2019
Alternate #1 two years to 12/31/2019
Council Representative for one year to 12/31/2017

John Lefever
Kelsey P. Richardson
Adrienne Bilaal
Rose Sestito
Lindsay Prato
Erik Yngstrom

BOARD OF HEALTH

Three years to 12/31/2010
Three years to 12/31/2020
Three years to 12/31/2020
Alternate #1 two years to 12/31/2019
Secretary for one year to 12/31/2018
Council Representative for one year to 12/31/2018

Judy Giunta
Vacant
Vacant
Vacant
Pamela Borghi
Mark Taylor

CONSTRUCTION BOARD OF APPEALS

Alternate Electric Subcode for four years to 12/31/2021
Alternate Fire Protection Subcode to 12/31/2021
Secretary for one year to 12/31/2018

Donald Clare
Richard Hogan
Dina Anastasio

LIBRARY BOARD

Five years to 12/31/2022
Mayor's Alternate for one year to 12/31/2018
Council Representative for one year to 12/31/2018

Suzanne Viscomi
Ann Ciabtoni
Kathleen Horgan

HUMAN RELATIONS ADVISORY COMMITTEE

Chair for three years to 12/31/2020
Three years to 12/31/2020
Police Representative for three years to 12/31/2020
Council Representative for one year to 12/31/2018

David Pascale
John Paul Nicolaidis
Michael Clay
Michael Whelan

HISTORIC PRESERVATION COMMISSION

Three years to 12/31/2020
Three years to 12/31/2020
Three year unexpired term to 12/31/2018
Alternate #2 for three years to 12/31/2019
Council Representative for one year to 12/31/2018

Michaela Ferrigine
Barbara Boas
Christopher Fabricant
Roseanne Dal Pra
Edward Zipprich

SHADE TREE COMMITTEE

Three years to 12/31/2020
Three years to 12/31/2020
Council Representative for one year to 12/31/2018

Debbie Marks
Boris Kofman
Erik Yngstrom

BY COUNCIL NOMINATION

RENT LEVELING BOARD

Three years to 12/31/2020
Three years to 12/31/2020
Alternate #1 for three years to 12/31/2020
Alternate #2 for three year unexpired term ending 12/31/2018
Board Secretary for one year to 12/31/2018
Council Liaison Member for one year to 12/31/2018

Debbie Marks
Nicola Bowers
Joan Rothwell
Judy Giunta
Dina Anastasio
Kathleen Horgan

RIVERCENTER

Mayoral Representative for one year to 12/31/2018
Council Representative for one year to 12/31/2018
Citizen Representative for one year to 12/31/2018
Citizen Representative for one year to 12/31/2018

Arthur V. Murphy
Edward Zipprich
Debbie Marks
Cassie Murphy

NAVESINK RIVER MUNICIPALITIES COMMITTEE

One year to 12/31/2018
One year to 12/31/2018
Council Representative for one year to 12/31/2018

Carol Popper
Roy Meyer
Erik Yngstrom

HOUSING AUTHORITY

Five years to 12/31/2022

Caridad Santiago

SHREWSBURY AVENUE ADVISORY COMMITTEE
(one year term)

Frank Corrado
Ed O'Neill
Kate Okeson
Lance Van Glahn
Juanita Lewis
Vanessa Blychanton
Sharon Lee
Jesse Garrison
Mark Taylor

RIVERSIDE AVENUE REHABILITATION COMMITTEE
(one year term)

Dan Mancuso
Eric Yngstrom
Yvonne Scudiery
David Huber
Judy Anthony
Michaela Ferrigine

COUNCIL COMMITTEES

The Mayor appoints the following Committees for the year 2018:

FINANCE AND PERSONNEL

1. Michael Ballard, Chair
2. Mark Taylor
3. Edward Zipprich

PUBLIC SAFETY, POLICE & FIRE

1. Michael Whelan, Commissioner
2. Kathleen Horgan
3. Michael Ballard

PUBLIC UTILITIES (STREET LIGHTING, GARBAGE, WATER AND SEWER)

1. Edward Zipprich, Chair
2. Erik Yngstrom
3. Michael Whelan

CODE ENFORCEMENT, ENVIRONMENTAL CONTROL, HEALTH, WELFARE AND BUILDING CODES

1. Mark Taylor, Chair
2. Erik Yngstrom
3. Michael Ballard

PARKS AND RECREATION

1. Erik Yngstrom, Chair
2. Kathleen Horgan
3. Michael Whelan

EDUCATION AND TECHNOLOGY

1. Kathleen Horgan, Chair
2. Edward Zipprich
3. Mark Taylor

PARKING COMMITTEE

1. Erik Yngstrom, Chair
2. Edward Zipprich
3. Kathleen Horgan

Seconded by

and adopted on roll call by the following vote:

| | Yes | No | Abstain | Absent |
|---------------------|-----|-----|---------|--------|
| Councilman Taylor | () | () | () | () |
| Councilman Whelan | () | () | () | () |
| Councilman Yngstrom | () | () | () | () |
| Councilman Ballard | () | () | () | () |
| Councilman Zipprich | () | () | () | () |
| Councilman Horgan | () | () | () | () |

Dated: January 1, 2018

**BOROUGH OF RED BANK
COUNTY OF MONMOUTH
RESOLUTION NO. 18-04**

**A RESOLUTION CONFIRMING TIME AND PLACE OF
BOROUGH COUNCIL MEETINGS FOR 2018**

offered the following resolution and moved its adoption:

BE IT RESOLVED by the Governing Body of the Borough of Red Bank that the meetings of the Mayor and Council of the Borough of Red Bank be held at 90 Monmouth Street, 1st Floor, Red Bank, New Jersey as follows:

| | |
|------------------------------------|-----------|
| January 10, 2018 | 6:30 p.m. |
| January 24, 2018 | 6:30 p.m. |
| February 14, 2018 | 6:30 p.m. |
| February 28, 2018 | 6:30 p.m. |
| March 14, 2018 | 6:30 p.m. |
| March 28, 2018 | 6:30 p.m. |
| April 11, 2018 | 6:30 p.m. |
| April 25, 2018 | 6:30 p.m. |
| May 9, 2018 | 6:30 p.m. |
| May 30, 2018 (fifth Wednesday) | 6:30 p.m. |
| June 13, 2018 | 6:30 p.m. |
| June 27, 2018 | 6:30 p.m. |
| July 11, 2018 | 6:30 p.m. |
| July 25, 2018 | 6:30 p.m. |
| August 8, 2018 | 6:30 p.m. |
| August 22, 2018 | 6:30 p.m. |
| September 12, 2018 | 6:30 p.m. |
| September 26, 2018 | 6:30 p.m. |
| October 10, 2018 | 6:30 p.m. |
| October 24, 2018 | 6:30 p.m. |
| November 7, 2018 (first Wednesday) | 6:30 p.m. |
| November 28, 2018 | 6:30 p.m. |
| December 12, 2018 | 6:30 p.m. |
| December 26, 2018 | 6:30 p.m. |

BE IT FURTHER RESOLVED that the meetings will open with workshop sessions and be followed immediately by regular meetings at which time formal actions may be taken;

BE IT FURTHER RESOLVED that the Clerk post a certified copy of this resolution on the bulletin board in Borough Hall, 90 Monmouth Street, Red Bank, New Jersey and a copy be sent to the Asbury Park Press, Star Ledger and Two River Times.

Seconded by _____ and adopted on roll call by the following vote:

| | Yes | No | Abstain | Absent |
|---------------------|-----|-----|---------|--------|
| Councilman Taylor | () | () | () | () |
| Councilman Whelan | () | () | () | () |
| Councilman Yngstrom | () | () | () | () |
| Councilman Ballard | () | () | () | () |
| Councilman Zipprich | () | () | () | () |
| Councilman Horgan | () | () | () | () |

Dated: January 1, 2018

BOROUGH OF RED BANK

COUNTY OF MONMOUTH

RESOLUTION NO. 18-05

A RESOLUTION DESIGNATING NEWSPAPERS TO RECEIVE NOTICE OF MEETINGS

offered the following resolution and moved its adoption:

BE IT RESOLVED by the Mayor and Council of the Borough of Red Bank that the Governing Body hereby designates the Asbury Park Press, The Star Ledger and The Two River Times to receive the Notice of Meetings as required by P.L. 1975, Open Public Meetings Act.

Seconded by

and adopted on roll call by the following vote:

| | Yes | No | Abstain | Absent |
|---------------------|-----|-----|---------|--------|
| Councilman Taylor | () | () | () | () |
| Councilman Whelan | () | () | () | () |
| Councilman Yngstrom | () | () | () | () |
| Councilman Ballard | () | () | () | () |
| Councilman Zipprich | () | () | () | () |
| Councilman Horgan | () | () | () | () |

Dated: January 1, 2018

**BOROUGH OF RED BANK
COUNTY OF MONMOUTH
RESOLUTION NO. 18-06**

A RESOLUTION AUTHORIZING 2018 TEMPORARY BUDGET

offered the following resolution and moved its adoption:

WHEREAS, N.J.S. 40A:4-19 provides that where any contracts, commitments or payments are to be made prior to the final adoption of the 2017 budget, temporary appropriations should be made for the purposes and amounts required in the manner and time provided; and

WHEREAS, the date of this resolution is within the first thirty days of January 2017; and

WHEREAS, 26.25% of the total current fund appropriations in the 2016 budget exclusive of Debt Service, Capital Improvement Fund and Public Assistance is \$5,102,091.70.

NOW, THEREFORE, BE IT RESOLVED that the following temporary appropriations be made and that a certified copy of this resolution be transmitted to the Chief Financial Officer for her records.

| 2018 TEMPORARY BUDGET | | |
|--|-----|----------------------------------|
| REORGANIZATION MEETING OF JANUARY 1, 2018 | | |
| | | 2018 TEMPORARY BUDGET |
| <u>CURRENT OPERATING FUND</u> | | |
| <u>Operations within "CAPS"</u> | | |
| ADMIN & EXEC. SALARIES & WAGE | S&W | 60,000.00 |
| ADMIN.& EXEC.O/E CONTROL | OE | 5,200.00 |
| MUNICIPAL CLERK | S&W | 30,000.00 |
| MUNICIPAL CLERK | OE | 8,750.00 |
| MAYOR & COUNCIL SALARIES&WAGES | S&W | 8,000.00 |
| FINANCIAL ADMIN.SALARIES | S&W | 40,000.00 |
| FINANCIAL ADMIN. | OE | 15,000.00 |
| AUDIT SERVICE | OE | 10,000.00 |
| EDUCATION & TECHN S&W | S&W | 24,000.00 |
| EDUCATION & TECHN O/E | OE | 11,000.00 |
| REVENUE ADMINISTRATION | S&W | 23,000.00 |
| REVENUE ADMIN OTHER EXPENSE | OE | 5,600.00 |
| TAX ASSESSMENT-SALARIES | S&W | 30,000.00 |
| TAX ASSESSMENT-OTHER EXPENSE | OE | 7,000.00 |
| LEGAL SERVICES-OTHER EXPENSES | OE | 35,000.00 |
| ENGINEERING SERVICE | OE | 30,000.00 |
| CODIFICATION O/E | OE | 625.00 |

| | | |
|-----------------------------------|-----|--------------|
| PLANNING S&W | S&W | 22,000.00 |
| PLANNING O/E | OE | 10,000.00 |
| ZONING BOARD OF ADJUSTMENT | S&W | 22,000.00 |
| ZONING BOARD OF ADJUSTMENT | OE | 7,000.00 |
| UNIFORM FIRE SAFETY-SALARIES | S&W | 37,000.00 |
| UNIFORM FIRE SAFETY-OTHER EXP | OE | 2,750.00 |
| UCC SALARIES & WAGES | S&W | 100,000.00 |
| UCC OTHER EXPENSE | OE | 12,000.00 |
| INSURANCE - OPT OUT PAYMENTS | OE | 20,000.00 |
| INSURANCE-LIABILITY INSURANCE | OE | 185,000.00 |
| INSURANCE-WORKER COMPENSATION | OE | 245,000.00 |
| INSURANCE-EMPLOYEE GROUP | OE | 800,000.00 |
| INSURANCE-UNEMPLOYMENT | OE | 4,000.00 |
| RENT BOARD SALARIES & WAGES | S&W | 1,000.00 |
| RENT BOARD OTHER EXPENSE | OE | 1,000.00 |
| POLICE DEPARTMENT-SALARIES | S&W | 1,500,000.00 |
| POLICE DEPARTMENT-OTHER EXP. | OE | 42,000.00 |
| MONMOUTH COUNTY 911 | OE | 4,000.00 |
| OEM SALARIES & WAGES | S&W | 1,500.00 |
| OEM OTHER EXPENSE | OE | 1,500.00 |
| FIRST AID SQUAD-OTHER EXPENSE | OE | 48,000.00 |
| FIRE DEPARTMENT | OE | 38,000.00 |
| CODE ENFORCEMENT SALARIES & WAGES | S&W | 38,000.00 |
| CODE ENFORCEMENT O/E | OE | 2,250.00 |
| ROAD REPAIR & MAINT-SALARIES | S&W | 140,000.00 |
| ROAD REPAIR & MAINT-OTHER EXP | OE | 32,000.00 |
| SANITATION DEPT.OTHER EXPENSE | OE | 200,000.00 |
| MAINT.BORO EQUIP. SALARIES | S&W | 150,000.00 |
| PUBLIC BLDGS & GROUNDS | OE | 75,000.00 |
| SHADE TREE | OE | 1,500.00 |
| VISITING NURSES | OE | 8,000.00 |
| ANIMAL CONTROL UNCLASSIFIED | S&W | 12,000.00 |
| REG. HEALTH COMM CONTRACT | OE | 47,000.00 |
| RELOCATION ASSISTANCE | OE | 500.00 |
| PARK & RECREATION SALARIES | S&W | 55,000.00 |
| PARK & RECREATION OTHER EXPENS | OE | 22,750.00 |
| STREET LIGHTING | OE | 70,000.00 |
| ELECTRICITY | OE | 28,000.00 |
| TELEPHONE | OE | 25,000.00 |
| NATURAL GAS | OE | 15,000.00 |
| GASOLINE | OE | 30,000.00 |

| | | |
|---|-----|------------------------|
| LANDFILL | OE | 105,000.00 |
| SOCIAL SECURITY OTHER EXPENSE | OE | 110,000.00 |
| DCRP-PENSION | OE | 2,500.00 |
| MUNICIPAL COURT SALARIES | S&W | 54,000.00 |
| MUNICIPAL COURT OTHER EXPENSE | OE | 9,250.00 |
| MUNICIPAL DEFENDER OE | OE | 5,000.00 |
| MUNICIPAL PROSECUTOR-OE | OE | 10,000.00 |
| | | \$ 4,694,675.00 |
| | | |
| <u>Excluded from "CAPS"</u> | | |
| LIBRARY SALRIES & WAGES | S&W | 190,000.00 |
| LIBRARY O/S CAP,OTHER EXPENSE | OE | 100,000.00 |
| US OLDER AMERICAN GRANT SALARIES & WAGES | S&W | 4,750.00 |
| U S OLDER AMERICAN GRANT OTHER EXPENSES | OE | 3,250.00 |
| US OLDER AMERICAN GRANT S & W - LOCAL MATCH | S&W | 60,000.00 |
| U S OLDER AMERICAN GRANT O/E - LOCAL MATCH | OE | 2,500.00 |
| STORMWATER MGMT | S&W | 30,000.00 |
| STORMWATER MGMT | OE | 1,500.00 |
| RECYCLING TAX | OE | 20,000.00 |
| SHARE SERVICE - BOARD OF ED SNOW PLOWING | OE | 3,150.00 |
| LS INTERLOCAL FIRE S&W | S&W | 4,250.00 |
| LS INTERLOCAL FIRE OE | OE | 550.00 |
| | | \$ 419,950.00 |
| | | |
| TOTAL BEFORE EXEMPTIONS | | \$ 5,114,625.00 |
| | | |
| <u>Exemptions</u> | | |
| CAPITAL LEASE INTEREST | OE | 40,000.00 |
| BOND PRIN. STAT.EXP. O/E | OE | 880,000.00 |
| INTEREST ON BONDS | OE | 75,000.00 |
| GREEN TRUST LOAN PRIN.STAT.EXP | OE | 20,000.00 |
| | | \$ 1,015,000.00 |
| | | |
| TOTAL GENERAL APPROPRIATIONS 2018: | | 6,129,625.00 |
| LESS ALLOWABLE DEDUCTIONS: | | |
| Debt Service | | (1,015,000.00) |
| Public Assistance | | - |
| Capital Improvement Fund | | - |
| SUBTOTAL | | 5,114,625.00 |
| | | |
| TOTAL APPROPRIATIONS LESS SUBTOTAL | | 5,114,625.00 |

| | | |
|---|-----|------------------------|
| | | |
| 26.25 OF 2017 BUDGET (MAX TEMP FOR 2018) | | 5,121,179.61 |
| | | |
| | | |
| <u>WATER SEWER OPERATING FUND</u> | | |
| | | |
| WATER DEPT-SALARIES & WAGES | S&W | 250,000.00 |
| WATER DEPT- OTHER EXPENSES | OE | 540,000.00 |
| REGIONAL SEWER AUTH.OTHER EXPE | OE | 350,000.00 |
| MANASQ.RIVER WATER PURCH.O/E | OE | 340,000.00 |
| SOCIAL SEC.STAT I/S CAP O/E | OE | 20,000.00 |
| UNEMPLOYMENT INSURANCE | OE | - |
| | | \$ 1,500,000.00 |
| | | |
| <u>Debt Service:</u> | | |
| BOND PRIN.STAT.I/S CAP OTH EXP | OE | 742,000.00 |
| INT.ON BONDS STAT,I/S CAP O/E | OE | 138,000.00 |
| INTEREST ON NOTES | OE | - |
| SUBTOTAL | | \$ 880,000.00 |
| | | |
| TOTAL APPROPRIATIONS 2018 | | \$ 2,380,000.00 |
| | | |
| LESS DEBT SERVICE: | | (880,000.00) |
| TOTAL APPROPRIATIONS LESS SUBTOTAL | | \$ 1,500,000.00 |
| | | |
| 26.25 OF 2017 BUDGET (MAX TEMP FOR 2018) | | \$ 1,500,358.13 |
| | | |
| | | |
| <u>PARKING UTILITY OPERATING FUND</u> | | |
| | | |
| PARKING UTILITY-SALARIES/WAGES | S&W | 150,000.00 |
| PARKING UTILITY-OTHER EXPENSE | OE | 200,000.00 |
| PARKING UTILITY - UNEMPLOYMENT INSURANCE | OE | 1,000.00 |
| SOCIAL SEC. STAT I/S CAP O/E | OE | 15,000.00 |
| TOTAL | | \$ 366,000.00 |
| | | |
| <u>Debt Service:</u> | | |
| BOND PRIN.STAT.I/S CAP OTH EXP | OE | - |
| INT.ON BONDS STAT,I/S CAP O/E | OE | 10,000.00 |

| | | |
|---|----|----------------------|
| INTEREST ON NOTES | OE | - |
| SUBTOTAL | | \$ 10,000.00 |
| | | |
| TOTAL APPROPRIATIONS 2018 | | \$ 376,000.00 |
| | | |
| LESS DEBT SERVICE: | | (10,000.00) |
| TOTAL APPROPRIATIONS LESS SUBTOTAL | | \$ 66,000.00 |
| | | |
| 26.25 OF 2017 BUDGET (MAX TEMP FOR 2018) | | \$ 533,176.88 |
| | | |

Seconded by

and adopted on roll call by the following vote:

| | Yes | No | Abstain | Absent |
|---------------------|-----|-----|---------|--------|
| Councilman Taylor | () | () | () | () |
| Councilman Whelan | () | () | () | () |
| Councilman Yngstrom | () | () | () | () |
| Councilman Ballard | () | () | () | () |
| Councilman Zipprich | () | () | () | () |
| Councilman Horgan | () | () | () | () |

Dated: January 1, 2018

BOROUGH OF RED BANK

COUNTY OF MONMOUTH

RESOLUTION NO. 18-07

A RESOLUTION APPROVING CASH MANAGEMENT PLAN

Councilwoman Schwabenbauer offered the following resolution and moved its adoption:

BE IT RESOLVED by the Mayor and Council of the Borough of Red Bank that the Cash Management Plan of the Borough of Red Bank, in the County of Monmouth, New Jersey is hereby approved as per the attached plan.

BE IT FURTHER RESOLVED that each institution designated as a depository shall furnish to the office of the Borough Treasurer a **NOTIFICATION OF ELIGIBILITY** from the Commissioner, Department of Banking, State of New Jersey, under the Governmental Unit Deposit Protection Act;

BE IT FURTHER RESOLVED that said banks are hereby authorized and directed to honor checks drawn upon said banks signed by the Mayor, the Borough Clerk and the Borough Treasurer/CFO. The Deputy Borough Clerk may sign in the absence of the Clerk.

Seconded by Councilman Taylor and adopted on roll call by the following vote:

| | Yes | No | Abstain | Absent |
|---------------------|-----|-----|---------|--------|
| Councilman Taylor | () | () | () | () |
| Councilman Whelan | () | () | () | () |
| Councilman Yngstrom | () | () | () | () |
| Councilman Ballard | () | () | () | () |
| Councilman Zipprich | () | () | () | () |
| Councilman Horgan | () | () | () | () |

Dated: January 1, 2018

**CASH MANAGEMENT PLAN OF THE BOROUGH OF RED BANK,
IN THE COUNTY OF MONMOUTH, NEW JERSEY**

I. STATEMENT OF PURPOSE

This Cash Management Plan (the "Plan") is prepared pursuant to the provisions of N.J.S.A. 40A:5-14 in order to set forth the basis for the deposits ("Deposits") and the investment ("Permitted Investments") or certain public funds of the Borough, pending the use of such funds for the intended purposes. The Plan is intended to assure that all public funds identified herein are deposited in interest bearing Deposits or otherwise invested in Permitted Investments hereinafter referred to. The intent of the Plan is to provide that the decisions made with regard to the Deposits and the Permitted Investments will be done to insure the safety, the liquidity (regarding its availability for the intended purposes), and the maximum investment return within such limits. The Plan is intended to insure that any Deposit or Permitted Investment matures within the time period that approximates the prospective need for the funds deposited or invested so that there is not a risk to the market value of such Deposits or Permitted Investments.

II. IDENTIFICATION OF FUNDS AND ACCOUNTS TO BE COVERED BY THE PLAN.

A. The Plan is intended to cover the deposit and/or investment of the following funds and accounts of the Borough:

- Current Fund
- Grant Fund
- Law Enforcement Trust Fund
- Animal Trust Fund
- Affordable Housing Trust Fund
- Payroll
- General Trust
- Unemployment Trust
- General Capital Fund
- Water/Sewer Utility Operating Fund
- Water/Sewer Utility Capital Fund
- Parking Utility Operating Fund
- Parking Utility Capital Fund
- Assessment Trust Fund

B. It is understood that this Plan is not intended to cover certain funds and accounts of the Borough, specifically:

- Developers Escrow
- Tax Lien Redemption
- Balanced Housing Trust
- Municipal Court
- Deferred Compensation
- Flexible Spending Account

III. DESIGNATION OF OFFICIALS OF THE BOROUGH AUTHORIZED TO MAKE DEPOSITS AND INVESTMENTS UNDER THE PLAN.

The Chief Financial Officer of the Borough is hereby authorized and directed to deposit and/or invest the funds referred to in the Plan. Prior to making any such Deposits or any Permitted Investments, such officials of the Borough are directed to supply to all depositories or any other parties with whom the Deposits or Permitted Investments are made a written copy of this Plan which shall be acknowledged in writing by such parties and a copy of such acknowledgement kept on file with such officials.

IV. DESIGNATION OF DEPOSITORIES

The following banks and financial institutions, or their assignees/successors, are hereby designated as official depositories for the Deposit of all public funds referred to in the Plan, including any certificates of Deposit which are not otherwise invested in Permitted Investments as provided for in this Plan:

- Amboy National Bank
- Bank of America
- Bank of New York
- Chase Bank
- Hudson City Savings Bank

- TD Bank N.A.
- PNC Bank
- NJ Cash Management
- Investors Savings
- Sovereign Bank
- Two Rivers Community Bank;
- Valley National Bank
- Wachovia
- Wells Fargo
- Santander Bank

All such depositories shall acknowledge in writing receipt of this Plan by sending a copy of such acknowledgement to the Designated Official(s) referred to in Section III above.

V. AUTHORIZED INVESTMENTS.

- A. Except as otherwise specifically provided for herein, the Designated Official is hereby authorized to invest the public funds covered by this Plan, to the extent not otherwise held in Deposits, in the following Permitted Investments:
1. Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America;
 2. Government money market mutual funds;
 3. Any obligation that a federal agency or a federal instrumentality has issued in accordance with an act of Congress, which security has a maturity date not greater than 397 days from the date of purchase, provided that such obligation bears a fixed rate of interest not dependent on any index or other external factor;
 4. Bonds or other obligations of the Local Unit or bonds or other obligations of school districts of which the Local Unit is a part of within which the school district is located;
 5. Bonds or other obligations, having a maturity date not more than 397 days from the date of purchase, approved by the Division of Investment of the Department of the Treasury for investment by Local Units;
 6. Local government investment pools;
 7. Deposits with the State of New Jersey Cash Management Fund established pursuant to Section 1 of P.L. 1977, c.281 (C.52:18A-90.4); or
 8. Agreements for the repurchase of fully collateralized securities if:
 - a. the underlying securities are permitted investments pursuant to Paragraphs 1 and 3 of this Subsection A;
 - b. the custody of collateral is transferred to a third party;
 - c. the maturity of the agreement is not more than 30 days;
 - d. the underlying securities are purchased through a public depository as defined in Section 1 of P.L. 1970, c.236 (C.17:9-41); and
 - e. a master repurchase agreement providing for the custody and security of collateral is executed.

For purposes of the above language, the terms “government money market mutual fund” and “local government investment pool” shall have the following definitions:

Government Money Market Mutual Fund. An investment company or investment trust:

- a. which is registered with the Securities and Exchange Commission under the “Investment Company Act of 1940”, 15 U.S.C. sec. 80a-1 et seq., and operated in accordance with 17 C.F.R. sec. 270.2a-7;
- b. the portfolio of which is limited to U.S. Government securities that meet the definition of any eligible security pursuant to 17 C.F.R. sec. 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities; and
- c. which has:
 - i. attained the highest ranking or the highest letter and numerical rating of a nationally recognized statistical rating organization; or

- ii. retained an investment advisor registered or exempt from registration with the Securities and Exchange Commission pursuant to the "Investment Advisors Act of 1940", 15 U.S.C. sec. 80b-1 et seq., with experience investing in U.S. Government securities for at least the most recent past 60 months and with assets under management in excess of \$500 million.

Local Government Investment Pool. An investment pool:

- a. which is managed in accordance with 17 C.F.R. sec. 270.2a-7;
- b. which is rated in the highest category by a nationally recognized statistical rating organization;
- c. which is limited to U.S. Government securities that meet the definition of an eligible security pursuant to 17 C.F.R. sec. 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities;
- d. which is in compliance with rules adopted pursuant to the "Administrative Procedure Act", P.L. 1968, c.410 (c.52:14B-1 et seq.) by the Local Finance Board of the Division of Local Government Services in the Department of Community Affairs, which rules shall provide for disclosure and reporting requirements, and other provisions deemed necessary by the board to provide for the safety, liquidity and yield of the investments;
- e. which does not permit investments in instruments that: are subject to high price volatility with changing market conditions; cannot reasonably be expected, at the time of interest rate adjustment, to have a market value that approximates their par value; or utilize an index that does not support a stable net asset value; and
- f. which purchases and redeems investments directly from the issuer, government money market mutual fund, or the State of New Jersey Cash Management Fund, or through the use of a national or State bank located within this State, or through a broker-dealer which, at the time of purchase or redemption, has been registered continuously for a period of at least two years pursuant to Section 9 of P.L. 1967 c.9 (C.49:3-56) and has at least \$25 million in capital stock (or equivalent capitalization if not a corporation), surplus reserves for contingencies and undivided profits, or through a securities dealer who makes primary markets in U.S. Government securities and reports daily to the Federal Reserve Bank of New York its position in and borrowing on such U.S. Government securities.

VI. SAFEKEEPING CUSTODY PAYMENT AND ACKNOWLEDGMENT OF RECEIPT OF PLAN.

To the extent that any Deposits or Permitted Investment involves a document or security which is not physically held by the Borough, then such instrument or security shall be covered by a custodial agreement with an independent third party, which shall be a bank or financial institution in the State of New Jersey. Such institution shall provide for the designation of such investments in the name of the Borough to assure that there is no unauthorized use of the funds or the Permitted Investments or Deposits. Purchase of any Permitted Investments or Deposits. Purchase of any Permitted Investments that involve securities shall be executed by a "delivery versus payment" method to insure that such Permitted Investments are either received by the Borough or by a third party custodian prior to or upon the release of the Borough's funds.

To assure that all parties with whom the Borough deals either by way of Deposits or Permitted Investments are aware of the authority and the limits set forth in this Plan, all such parties shall be supplied with a copy of this Plan in writing and all such parties shall acknowledge the receipt of that Plan in writing, a copy of which shall be on file with the Designated Official(s).

VII. REPORTING REQUIREMENTS.

On the first day of each month during which this Plan is in effect, the Designated Official(s) referred to in Section III hereof shall supply to the governing body of the Borough a written report of any Deposits or Permitted Investments made pursuant to this Plan, which shall include, at a minimum, the following information:

- A. The name of any institution holding funds of the Borough as a Deposit or a Permitted Investment.

- B. The amount of securities or Deposits purchased or sold during the immediately preceding month.
- C. The class or type of securities purchased or Deposits made.
- D. The book value of such Deposits or Permitted Investments.
- E. The earned income on such Deposits or Permitted Investments. To the extent that such amounts are actually earned at maturity, this report shall provide an accrual of such earnings during the immediately preceding month.
- F. The fees incurred to undertake such Deposits or Permitted Investments.
- G. The market value of all Deposits or Permitted Investments as of the end of the immediately preceding month.
- H. All other information which may be deemed reasonable from time to time by the governing body of the Borough.

VIII. DISBURSEMENT OF FUNDS.

All funds shall be disbursed as authorized and directed in accordance with statutory provision established by Borough Code. The Chief Financial Officer shall, at the beginning of the fiscal year, present to the Township Committee a schedule of debt service principal and interest payments and when available, a schedule of School Tax payments for the upcoming fiscal year. Upon review of the schedules of payments by the Township Committee, the Chief Financial Officer shall then have the authority to make the aforementioned payments and the following disbursements that shall be ratified by the Governing Body at the following official meeting:

- School Taxes
- County Taxes
- SID Taxes
- Inter-fund Obligations
- Purchase of Investments
- Debt Service
- Salaries and Wages
- Postage
- Payroll Withholdings - Taxes, Dues, Deferred Compensation, Bonds, Garnishments, Pension(s), etc.
- Utility & Lease Obligations
- Registration of Vehicles with the MVC
- Any State Mandated Fees – Stormwater, Unemployment, etc.
- Insurance Premiums

IX. Audit

The Cash Management Plan shall be subject to annual audit conducted pursuant to N.J.S.A. 40A:5-4.

X. Surplus

The Cash Management Plan and Accounting Policies of the Borough Administration incorporate the goals of maintaining and replenishing reserves, determining when they can be used, what the fund balance target level is and to what minimum level they will not drop below. They also define a target for cash, as cash is a leading indicator of financial health. While the Cash Management Plan and the Accounting Policies do not require a specific fund balance level, the Borough recognizes that the specific targeted level should be predicated on the level of fiscal vulnerability faced by the Borough including the cyclical vulnerability of the revenue stream, volatility of expenditure items and likelihood of natural disasters.

We understand that this written policy concerning surplus, while not necessarily legally binding, indicates that the Borough Administration have discussed the policy in full and arrived at a consensus behind it.

XI. TERM OF PLAN.

This Plan shall be in effect January 1, 2017 to December 31, 2017. Attached to this Plan is a resolution of the governing body of the Borough approving this Plan for such period of time. The Plan may be amended from time to time. To the extent that any amendment is adopted by the Council, the Designated Official is directed to supply copies of the amendments to all of the parties who otherwise have received the copy of the originally approved Plan, which amendment shall be acknowledged in writing in the same manner as the original Plan was so acknowledged.

BOROUGH OF RED BANK

COUNTY OF MONMOUTH

RESOLUTION NO. 18-08

A RESOLUTION DESIGNATING THE HUMAN RESOURCES MANAGER AS THE CERTIFYING AGENT AND THE BOROUGH TREASURER AS THE SUPERVISOR OF THE CERTIFYING AGENT IN CONNECTION WITH THE PUBLIC RETIREMENT SYSTEM

offered the following resolution and moved its adoption:

BE IT RESOLVED by the Mayor and Council of the Borough of Red Bank that the Human Resources Manager be, and is hereby designated as the certifying agent for the Borough of Red Bank in connection with the administration of the Public Retirement System and that the Borough Treasurer be, and is hereby designated as the supervisor of the certifying agent for the Borough of Red Bank in connection with the administration of the Public Retirement System with the responsibility of processing, at the local level, all documents pertaining to the Public Employees Retirement System, particularly enrollments, transfers, member accounts, retirements, withdrawal and insurance claims pursuant to N.J.S.A. 43:15A-a, et seq.

Seconded by

and adopted on roll call by the following vote:

| | Yes | No | Abstain | Absent |
|---------------------|-----|-----|---------|--------|
| Councilman Taylor | () | () | () | () |
| Councilman Whelan | () | () | () | () |
| Councilman Yngstrom | () | () | () | () |
| Councilman Ballard | () | () | () | () |
| Councilman Zipprich | () | () | () | () |
| Councilman Horgan | () | () | () | () |

Dated: January 1, 2018

BOROUGH OF RED BANK

COUNTY OF MONMOUTH

RESOLUTION NO. 18-09

A RESOLUTION AUTHORIZING CREATION OF CHANGE FUNDS

offered the following resolution and moved its adoption:

BE IT RESOLVED that the change funds as follows be created which shall be under the direction of the Borough Auditor of the Borough of Red Bank in the amounts as listed for the various departments:

| | |
|----------------------------------|----------|
| Tax Collector | \$225.00 |
| Water Department | 225.00 |
| Planning & Zoning | 100.00 |
| Building Inspector | 50.00 |
| Vital Statistics | 100.00 |
| Animal Control | 100.00 |
| Borough Clerk | 25.00 |
| Parking Utility | 100.00 |
| Parks & Recreation | 100.00 |
| Parks and Recreation-Concessions | 100.00 |
| Municipal Court | 200.00 |

Seconded by

and adopted on roll call by the following vote:

| | Yes | No | Abstain | Absent |
|---------------------|-----|-----|---------|--------|
| Councilman Taylor | () | () | () | () |
| Councilman Whelan | () | () | () | () |
| Councilman Yngstrom | () | () | () | () |
| Councilman Ballard | () | () | () | () |
| Councilman Zipprich | () | () | () | () |
| Councilman Horgan | () | () | () | () |

Dated: January 1, 2018

BOROUGH OF RED BANK

COUNTY OF MONMOUTH

RESOLUTION NO. 18-10

A RESOLUTION AUTHORIZING THE BOROUGH TREASURER TO OPEN AN ACCOUNT IN VALLEY NATIONAL BANK AND TO SIGN ALL PAYROLL CHECKS

offered the following resolution and moved its adoption:

BE IT RESOLVED that the Borough of Red Bank payroll account be, and the same is hereby approved for the year 2018, that the Borough Treasurer be, and she is hereby authorized to open an account in Valley National Bank, to sign all payroll checks as authorized by Ordinance; and in the absence of the Borough Treasurer, then the Borough Clerk be, and is hereby authorized to sign all payroll checks as authorized by the Ordinance.

Seconded by

and adopted on roll call by the following vote:

| | Yes | No | Abstain | Absent |
|---------------------|-----|-----|---------|--------|
| Councilman Taylor | () | () | () | () |
| Councilman Whelan | () | () | () | () |
| Councilman Yngstrom | () | () | () | () |
| Councilman Ballard | () | () | () | () |
| Councilman Zipprich | () | () | () | () |
| Councilman Horgan | () | () | () | () |

Dated: January 1, 2018

BOROUGH OF RED BANK

COUNTY OF MONMOUTH

RESOLUTION NO. 18-11

A RESOLUTION DESIGNATING DEPOSITORIES FOR THE BOROUGH OF RED BANK

offered the following resolution and moved its adoption:

BE IT RESOLVED by the Mayor and Council of the Borough of Red Bank that the following banking institutions and the New Jersey Cash Management Fund are hereby designated as Borough of Red Bank Depositories in which the Borough Treasurer and all other Borough officials shall deposit all funds coming into their respective possession as such official in the Borough of Red Bank, the same being as follows:

Amboy National Bank
Bank of America
Bank of New York
Chase Bank
Hudson City Savings
TD Bank N.A.
PNC Bank
NJ Cash Management
Investors Savings Bank
Sovereign Bank
Two River Community Bank
Valley National Bank
Wells Fargo
Santander Bank

BE IT FURTHER RESOLVED that each institution designated as a depository shall furnish to the office of the Borough Treasurer a **NOTIFICATION OF ELIGIBILITY** from the Commissioner, Department of Banking, State of New Jersey, under the Governmental Unit Deposit Protection Act;

BE IT FURTHER RESOLVED that said banks are hereby authorized and directed to honor checks drawn upon said banks signed by the Mayor, the Borough Clerk, and the Borough Treasurer. The Deputy Borough Clerk may sign in the absence of the Clerk.

Seconded by Councilwoman Horgan and adopted on roll call by the following vote:

| | Yes | No | Abstain | Absent |
|---------------------|-----|-----|---------|--------|
| Councilman Taylor | () | () | () | () |
| Councilman Whelan | () | () | () | () |
| Councilman Yngstrom | () | () | () | () |
| Councilman Ballard | () | () | () | () |
| Councilman Zipprich | () | () | () | () |
| Councilman Horgan | () | () | () | () |

Dated: January 1, 2018

BOROUGH OF RED BANK

COUNTY OF MONMOUTH

RESOLUTION NO. 18-12

**A RESOLUTION FIXING THE RATE OF INTEREST TO BE CHARGED
ON DELINQUENT TAXES, UTILITY AND OTHER MUNICIPAL ASSESSMENTS**

offered the following resolution and moved its adoption:

WHEREAS, NJSA 54:4-67 permits the governing body of each municipality to fix the rate of interest to be charged for non-payment of taxes, utility and other municipal assessments subject to any abatement or discount for the late payment of taxes as provided by law; and

WHEREAS, NJSA 54:4-67 has been amended to permit the fixing of said rate of 8% per annum on the first \$1,500.00 of the delinquency and 18% per annum on any amount in excess of \$1,500.00 and allows an additional penalty of 6% be collected against a delinquency in excess of \$10,000.00 on properties that fail to pay the delinquency prior to the end of the calendar year;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Municipal Council of the Borough of Red Bank, County of Monmouth, State of New Jersey as follows:

1. The Tax Collector is hereby authorized and directed to charge 8% per annum on the first \$1,500.00 of taxes, utility and all other municipal charges becoming delinquent after due date and 18% per annum on any amount of taxes in excess of \$1,500.00 becoming delinquent after due date and if a delinquency is in excess of \$10,000.00 and remains in arrears beyond December 31st, an additional penalty of 6% shall be charged against the delinquency;
2. Effective January 1, 2018, there will be a ten (10) day grace period of quarterly tax payments made by cash, check or money order and a thirty (30) day grace period of quarterly utility payments and for all other municipal charges;
3. Any payment not made in accordance with paragraph two of this resolution shall be charged interest from the due date as set forth in paragraph one of this resolution;
4. A certified copy of this resolution shall be provided by the Borough Clerk to the Tax Collector, Borough Attorney and Borough Auditor for the Borough of Red Bank.

Seconded by

and adopted on roll call by the following vote:

| | Yes | No | Abstain | Absent |
|---------------------|-----|-----|---------|--------|
| Councilman Taylor | () | () | () | () |
| Councilman Whelan | () | () | () | () |
| Councilman Yngstrom | () | () | () | () |
| Councilman Ballard | () | () | () | () |
| Councilman Zipprich | () | () | () | () |
| Councilman Horgan | () | () | () | () |

Dated: January 1, 2018

BOROUGH OF RED BANK

COUNTY OF MONMOUTH

RESOLUTION NO. 18-13

**A RESOLUTION AUTHORIZING THE BOROUGH TREASURER TO
OPEN AN ACCOUNT FOR MAKING PAYMENTS IN CONNECTION
WITH THE REDEMPTION OF TAX TITLE LIENS**

offered the following resolution and moved its adoption:

BE IT RESOLVED that the Borough Treasurer be authorized to open an account designated "Tax Lien Redemption Account" for the purpose of making payments in connection with redemptions of tax title liens;

BE IT FURTHER RESOLVED that said account be opened at Valley National Bank and that Valley National Bank be authorized to honor checks drawn upon this account signed by the Borough Treasurer;

BE IT FURTHER RESOLVED that said account shall be under the supervision of the Borough Auditor.

Seconded by

and adopted on roll call by the following vote:

| | Yes | No | Abstain | Absent |
|---------------------|-----|-----|---------|--------|
| Councilman Taylor | () | () | () | () |
| Councilman Whelan | () | () | () | () |
| Councilman Yngstrom | () | () | () | () |
| Councilman Ballard | () | () | () | () |
| Councilman Zipprich | () | () | () | () |
| Councilman Horgan | () | () | () | () |

Dated: January 1, 2018

BOROUGH OF RED BANK
COUNTY OF MONMOUTH
RESOLUTION NO. 18-14

**A RESOLUTION APPROVING PROTOCOL
FOR BOROUGH COUNCIL MEETINGS**

offered the following resolution and moved its adoption:

WHEREAS, the Mayor and Council of the Borough of Red Bank recognize a need for the business of government to be accomplished in an orderly fashion; and

WHEREAS, establishing a Meeting Protocol Policy will provide for standards to be used during a Borough Council meeting for the order of business.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Red Bank that the attached Borough Council Meeting Protocol Policy is hereby approved for the year 2018.

BE IT FURTHER RESOLVED that the Borough Clerk be and is hereby authorized to forward a certified true copy of this resolution to the Borough Attorney and Administrator.

Seconded by

and adopted on roll call by the following vote:

| | Yes | No | Abstain | Absent |
|---------------------|-----|-----|---------|--------|
| Councilman Taylor | () | () | () | () |
| Councilman Whelan | () | () | () | () |
| Councilman Yngstrom | () | () | () | () |
| Councilman Ballard | () | () | () | () |
| Councilman Zipprich | () | () | () | () |
| Councilman Horgan | () | () | () | () |

Dated: January 1, 2018

2018
Borough of Red Bank
Borough Council Meeting Protocol Policy

1. Borough of Red Bank Municipal Code – Chapter 85; Article 1 explains the general organization of the Borough Council provides some specific information about the role of the Mayor and Council. This section of the code is attached to this policy for reference.

2. Robert's Rules of Order: The Red Bank Borough Council meetings shall be generally conducted according to Robert's Rules of Order. The following is intended to supplement these rules.

3. Public Comment/Hearing Conduct: The Mayor and Council have directed that input from the public during public comment periods be set at five (5) minutes per speaker. If there are more than fifteen (15) speakers at a meeting the Mayor may limit public comment to three (3) minutes per speaker, provided there are no objections from the majority of the Borough Council.

A. Addressing the Council: Speakers are to come forward to the microphone, state their name and residential address and speak to the Borough Council directly. The Council should be addressed as a collective body, and not as individual members.

Questions from the speaker, if any, should be directed to the Mayor. Questions will be addressed after the close of the public comment period or at the discretion of the Governing Body. If an answer is not readily available it will be answered at the next scheduled meeting.

Council members wishing to ask a question of a speaker (either a fellow member or public participant) can request to do so through the Mayor.

B. Council Interaction: In order to respect the speaker's time, Council members will not engage in dialogue or debate with the speaker.

4. Appearances: Requests for appearances shall be made to the Borough Administrator or Municipal Clerk. Presenters are expected to limit presentations to a ten (10) minute period unless otherwise authorized.

5. Borough Council Reports: The Mayor and Borough Council members shall be limited to three (3) minutes.

6. Cell Phones and Electronic Devices: The Mayor and Borough Council members will be required to turn off their cell phones and all electronic devices during Borough Council Meetings.

8. Proposed Agenda Outline

BOROUGH OF RED BANK
Agenda
Date

Workshop Session

1. Calling the roll.
2. Sunshine Statement
3. Workshop Session
4. Approval of Minutes
5. Mayoral Appointments
6. Reports of Mayor and Council Members
7. Presentation of Communications and Petitions
8. Public Comment on Resolutions and Ordinances on the Agenda for First Reading
9. Introduction of Ordinances
10. Advertised Hearings
11. Ordinances on second and third readings and final passage
12. Consent Agenda: All Matters listed under “Consent agenda” are considered routine by the Governing Body and will be enacted by one (1) motion. There will be no separate discussion on these items. If discussion is desired on any item, that item will be considered separately.
13. Resolutions
14. Proclamations
15. Old Business
16. New Business
17. Approval of Vouchers
18. PUBLIC COMMENT – Any Items
19. ADJOURNMENT

BOROUGH OF RED BANK
COUNTY OF MONMOUTH
RESOLUTION NO. 18-15

A RESOLUTION APPOINTING AN INTERIM ADMINISTRATOR

offered the following resolution and moved its adoption:

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Red Bank that Kenneth DeRoberts of Government Strategy Group is appointed as Interim Administrator effective January 1, 2018 in accordance with a proposal dated December 28, 2017.

BE IT FURTHER RESOLVED that Joseph Hartnett is appointed as Acting Interim Assistant Administrator.

BE IT FURTHER RESOLVED that Clifford Keen is appointed as Acting Interim Administrator.

Seconded by

and adopted on roll call by the following vote:

| | Yes | No | Abstain | Absent |
|---------------------|-----|-----|---------|--------|
| Councilman Taylor | () | () | () | () |
| Councilman Whelan | () | () | () | () |
| Councilman Yngstrom | () | () | () | () |
| Councilman Ballard | () | () | () | () |
| Councilman Zipprich | () | () | () | () |
| Councilman Horgan | () | () | () | () |

Dated: January 1, 2018