



# Borough of Red Bank

90 Monmouth Street  
Red Bank, NJ 07701

## WORKSHOP SESSION AGENDA

November 7, 2018 5:30pm

NOTE: This may not be the order of business. There may be additions or deletions.

### 1. Call to Order

- a. Notice: This meeting is being held in accordance with the Public Laws of 1975, Chapter 231 and adequate notice of this meeting has been provided by a notice sent to Asbury Park Press, the Two River Times and the Star Ledger, and posted in the Main Lobby of the Municipal Building and on the municipal website.
- b. Pledge of Allegiance
- c. Roll Call

### 2. Departments/Offices

#### a. Administration

##### i. Ordinances/Resolutions

1. Resolution: Award Contract to T&M-Construction Services for Primary School Access Road.
2. Resolutions (x3): NJDOT Local Aid Grants (Required State Template)
3. Resolution: Adopt Personnel Policy/Employee Handbook
4. Resolution: Establish Fair & Open Process for Professional Services Contracts

##### ii. Discussion/Action

1. Report: Grants (September/October)
2. Report: Information Technology (October)
3. Report: Affordable Housing Administrative Agent (October)
4. Report: Parking Study Activity (October)
5. Discussion: Environmental Commission Ordinance
6. Discussion: Grant Writer Contract
7. Discussion/Action IT: Awarding a Contract to Monmouth Telecom for Telephone and Internet Service

#### b. Clerk

##### i. Ordinances/Resolutions

##### ii. Discussion/Action

1. Report (October)
2. Meeting Schedule
  - a. Council Meeting: 11/7/2018, 11/28/2018, 12/12/2018
  - b. Workshop Meeting: 12/5/2018
  - c. Reorganization meeting to be determined
3. Committee appointments 2019

#### c. Finance

##### i. Ordinances/Resolutions

1. Ordinance: General Capital Bond
2. Ordinance: Water/Sewer Bond
3. Ordinance: Parking Bond
4. Resolution: Capital Budget Amendment
5. Resolution: Refund/Credit Riverview Towers
6. Resolution: Best Practices Inventory
7. Resolution: Resignation of Tax Assessor Field Inspector
8. Resolution: Retirement of Finance Bookkeeper
9. Resolution: Banking Services Award
10. Resolution: Cancel Grant Receivable Balance
11. Resolutions: Item of Revenue - Grants
  - a. Drunk Driving Enforcement Grant
  - b. Reforestation Grant

##### ii. Discussion/Action

1. Report: Budget Status Report (October)
2. Report: Tax Collector (3rd Quarter)

- d. Emergency Management
    - i. Ordinances/Resolutions
    - ii. Discussion/Action
  - e. Police
    - i. Ordinances/Resolutions
    - ii. Discussion/Action
      - 1. Report: September
      - 2. Police Dispatcher Replacement
  - f. Fire
    - i. Ordinances/Resolutions
    - ii. Discussion/Action
      - 1. Report: October
  - g. Public Utilities (Public Works, Parking, Water & Sewer)
    - i. Ordinances/Resolutions
      - 1. Resolution: Accepting NJUCF Stewardship-Reforestation and Tree Planting Grant
      - 2. Resolution: Bobcat Purchase
    - ii. Discussion/Action
      - 1. Report: October
  - h. Recreation
    - i. Ordinances/Resolutions
    - ii. Discussion/Action
      - 1. Report: October
  - i. Senior Citizen
    - i. Ordinances/Resolutions
    - ii. Discussion/Action
      - 1. Report: October
  - j. Land Use (Planning & Zoning)
    - i. Ordinances/Resolutions:
      - 1. Resolution: CME re: Affordable Housing
      - 2. Resolution: Clay Street Access Agreement
    - ii. Discussion/Action
      - 1. Report: October
      - 2. Report: Development Projects October
      - 3. Discussion: Shade Tree Request for Amendments to Code Section 490- Planning & Development Regulations and 665 Trees.
  - k. Building/Construction
    - i. Ordinances/Resolutions
    - ii. Discussion/Action
      - 1. Report: October
  - l. Fire Marshal/Code Enforcement
    - i. Ordinances/Resolutions
    - ii. Discussion/Action
      - 1. Report: October
  - m. Court
    - i. Ordinances/Resolutions
      - 1. Resolution: Part-time Violations Clerk
    - ii. Discussion/Action
3. Correspondence
  4. Public Comment (Any Governmental Issue)
  5. Executive Session
    - a. Resolution 18-251
      - i. Personnel - Bookkeeper/Tax Assessor Inspector
      - ii. Contract Negotiation - PBA
      - iii. Contract Negotiation - Affordable Housing

iv. Litigation - LexisNexis

6. Adjournment