

**REORGANIZATION MEETING  
MUNICIPAL COUNCIL – BOROUGH OF RED BANK  
January 4, 2023 ♦ 6:30 P.M.**

**PLEDGE OF ALLEGIANCE**

**SWEARING IN OF ELECTED OFFICIALS**

NJ Senator Vin Gopal administered the oath of office for Mayor Elect William Portman.

US District Judge Susan Wigenton administered the oath of office for Councilmembers Elect Angela Mirandi and John Jackson.

**SUNSHINE STATEMENT**

Mayor Portman requested the minutes reflect that this meeting is in compliance with Public Law 1975, Chapter 231 (Open Public Meetings Act), notice of this meeting has been provided by notifying the Asbury Park Press, the Two River Times and the Star Ledger and by placing a notice on the bulletin board and filing same with the Borough Clerk on December 24, 2022.

**ROLL CALL**

PRESENT: Mayor Portman, Council Members Jackson, Mirandi, Sturdivant (7:10PM), Triggiano, Ballard, and Zipprich

ABSENT:

ALSO PRESENT: Interim Administrator McConnell, Borough Clerk Reinertsen, Borough Attorney Antonelli

**INVOCATION** Rev. Darlene Wilson of Pilgrim Baptist Church led the assemblage.

Mayor Portman took a moment to welcome Sen. Vin Gopal; Monmouth County Dems Chair Dave Brown; Ocean Township Mayor Napolitano and Deputy the Mayor; various other dignitaries, family, friends and neighbors.

**SWEARING IN OF FIRE OFFICIALS**

US District Judge Susan Wigenton administered the oath of office for Red Bank Fire Chief Wayne Hartman; First Deputy Chief Robert Holiday, Jr. and Second Deputy Chief Frank Woods.

**2023 MAYORAL APPOINTMENTS:**

No confirmation of council is required for the following appointments:

- Planning Board (per NJSA §40:55D-23)

Class I	Mayor Portman	4-Year Term
Class II	Thomas Welsh	1-Year Term
<del>Class III</del>	<del>Councilmember Kate Triggiano</del>	<del>1-Year Term *</del>
Class IV	Daniel Mancuso	4-Year Term
Alternate #1	David Cassidy	2-Year Term
Mayor's Designee	Alix Fitzgerald	1-Year Term

*\*Counsel determined that the Class III is a Council Appointment*

Councilmember Zipprich motioned to appoint Councilman Ballard as Class III to the Planning Board; Councilmember Jackson seconded the motion. Roll call vote: Ayes, Jackson, Mirandi, Ballard, Zipprich; Nays, Triggiano; Not Present, Sturdivant.

- Historic Preservation Commission (per Borough Code §9-29A(1))

Class A Member for four years to 12/31/2026	Paul Sullivan
Class B Member for unexpired term to 12/31/2024	Roseanne Del Pra
Alternate #1 for unexpired term to 12/31/2023	Paul Cagno
Alternate #2 for two years to 12/31/2024	Liam Collins

Atty Antonelli summarized a possible vacancy for a Class B Member, it is being researched. If there is a vacancy it is a Mayoral appointment.

- COUNCIL COMMITTEES (per Borough Code §85-7)
  - FINANCE AND PERSONNEL  
Angela Mirandi, Chair; Councilmembers Triggiano & Ballard
  - PUBLIC SAFETY, POLICE & FIRE  
Kate Triggiano, Commissioner; Councilmembers Mirandi & Ballard
  - PUBLIC UTILITIES (STREET LIGHTING, GARBAGE, WATER AND SEWER)  
Edward Zipprich, Chair; Councilmembers Jackson & Ballard\*

**REORGANIZATION MEETING  
MUNICIPAL COUNCIL – BOROUGH OF RED BANK  
January 4, 2023 ♦ 6:30 P.M.**

- CODE ENFORCEMENT, ENVIRONMENTAL CONTROL, HEALTH, WELFARE AND BUILDING CODES  
Michael Ballard, Chair; Councilmembers Jackson & Mirandi
- PARKS AND RECREATION  
John Jackson, Chair: Councilmembers Sturdivant & Mirandi\*
- EDUCATION AND TECHNOLOGY  
Jacqueline Sturdivant, Chair; Councilmembers Triggiano & Zipprich
- PARKING COMMITTEE  
Edward Zipprich, Chair: Councilmembers Jackson & Sturdivant

*\*Mayor Portman agreed to a slight change to the Council Committees to accommodate Councilmember Ballard's request to avoid a potential conflict by being on the same committee as his wife.*

**RESOLUTIONS**

- 23-01 Electing Council President for 2023.
- 23-02 Authorizing the Award of a Fair and Open Contract for Professional Services.
- 23-03 Council Liaison Appointments for 2023
- 23-04 Confirmation Appointments of Officials and Employees for 2023.
- 23-05 Confirming Board and Committee Appointments for 2023.
- 23-06 Adopting Council Bylaws for all Meetings of the Borough Council for the Year 2023
- 23-07 Designating Newspapers to Receive Notice of Meetings.
- 23-08 Confirming Council Meeting for 2023.
- 23-09 Approving Cash Management Plan.
- 23-10 Authorizing 2023 Temporary Budget
- 23-11 Authorizing Creation of Change Funds.
- 23-12 Designating Depositories for the Borough of Red Bank.
- 23-13 Fixing the Rate of Interest to be Charged on Delinquent Taxes, Utility and other Municipal Assessments.
- 23-14 Authorizing CFO to Conduct Financial Matters between Regular Business Meetings in 2023
- 23-15 Cancellation of Tax Overpayments and Delinquencies for Amounts Less Than \$10.00

Councilmember Zipprich made a nomination by motion for Councilmember Ballard; Councilmember Jackson seconded the motion. Roll call vote: Ayes, Jackson, Mirandi, Ballard, Zipprich; Nays, Triggiano; Not Present, Sturdivant

**RESOLUTION NO. 23-01  
ELECTING COUNCIL PRESIDENT FOR 2023**

**WHEREAS**, it is necessary that a member of Council be elected President of said Council to fulfill the duties of the Mayor during his absence;

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body of the Borough of Red Bank that \_\_\_\_\_ Michael Ballard \_\_\_\_\_, a member of Council, be elected President.

Councilmember Zipprich made a motion to approve resolution 23-02; Councilmember Triggiano seconded the motion. Roll call vote, unanimous, affirmative. Not present, Councilmember Sturdivant.

**RESOLUTION NO. 23-02 AUTHORIZING THE AWARD OF FAIR AND OPEN CONTRACTS FOR  
PROFESSIONAL SERVICES**

**WHEREAS**, the Borough of Red Bank has solicited proposals through a fair and open process in accordance with N.J.S.A. 19:44A-20.5 et seq., which requires that award of contract for "Professional Services" through the fair and open process must be made by resolution authorizing the award of said contract and must be publicly advertised; and

**WHEREAS**, the Borough of Red Bank has a need to acquire the services of a Borough Attorney, Bond Counsel, Rent Leveling Board, Construction Board of Appeals Attorney, Labor Counsel, Borough Auditor, Borough Prosecutor, Public Defender and Borough Engineer; and

**WHEREAS**, the anticipated term of this contract is one (1) year; and

**WHEREAS**, the following business entities have submitted proposals indicating they will provide the legal services, engineering service and auditing services for amounts specified in the 2023 Municipal Budget:

Borough Attorney:	Daniel Antonelli
Conflict Counsel:	Daniel J. O'Hern
Rent Leveling Board Attorney:	Gene Anthony
Labor Counsel:	Scott Salmon
Alternate Labor Counsel:	Plosia Cohen, LLC
Borough Auditor:	Charles Fallon
Public Defender	Kevin Wigenton
Conflict/Special Consulting Engineer:	CME – Greg Valesi

**REORGANIZATION MEETING  
MUNICIPAL COUNCIL – BOROUGH OF RED BANK  
January 4, 2023 ♦ 6:30 P.M.**

Conflict/Special Consulting Engineer: T&M Associates – Ed Herrmann  
Conflict/Special Consulting Engineer: Engenuity – Jaclyn Flor  
Bond Counsel: Wilentz Goldman & Spitzer  
Redevelopment Attorney: McManimon Scotland Bauman  
Redevelopment Planner: T&M Associates  
Redevelopment Engineer: T&M Associates  
Architect/Planner: DMR Architects

**WHEREAS**, funds have been made available in the Annual Municipal Budget of the Borough of Red Bank to support these services.

**NOW, THEREFORE, BE IT RESOLVED** that:

- 1) The above appointments are hereby ratified and confirmed for the year 2023.
- 2) The amounts charged for these services will be determined in accordance with the contracts dated as of January 1, 2023 and in effect through December 31, 2023.
- 3) The said contracts were awarded without public bidding as “Professional Services” under the provisions of said Local Public Contracts Law.
- 4) A copy of this Resolution shall be published in the Asbury Park Press within ten (10) days of its passage.

**BE IT FURTHER RESOLVED** that the Mayor and Clerk are authorized to sign and deliver on behalf of the Borough the contract for these professional services which is contingent upon the negotiation, execution and award of a final contract between the appointee and the Borough, to the extent necessary under the laws of the Borough and the State of New Jersey;

**BE IT FURTHER RESOLVED** that the Clerk cause notice of this action to be printed once in an official newspaper of the Borough of Red Bank.

Councilmember Zipprich made a motion to approve resolution 23-03; Councilmember Triggiano seconded the motion. Roll call vote, unanimous, affirmative. Not present, Councilmember Sturdivant

**RESOLUTION NO. 23-03  
CONFIRMING COUNCIL LIAISON APPOINTMENTS FOR 2023**

**BE IT RESOLVED** that the appointments made by the Mayor are hereby confirmed (listed below) and the following appointments are for a term of one year, unless otherwise specified or provided for by statute;

**LIAISON/REPRESENTATIVE APPOINTMENTS:**

Animal Welfare Advisory Committee Liaison	Michael Ballard
Environmental Commission/Green & Creative Teams Liaison	Kate Triggiano
Board of Health Liaison	Michael Ballard
Human Relations Advisory Committee Liaison	Jacqueline Sturdivant
Library Board of Directors Liaison	John Jackson
Navesink River Municipalities Commission Liaison	Angela Mirandi
Parks & Recreation Committee Liaison	John Jackson
Council Representative to Red Bank Housing Authority	Michael Ballard
Rent Leveling Board Liaison	John Jackson
Council Representative to RiverCenter	Edward Zipprich
Shade Tree Committee Liaison	Angela Mirandi
Council Representative to Senior Citizen Center	Edward Zipprich
Council Representative to Historic Preservation Commission	Edward Zipprich

Councilmember Ballard made a motion to approve resolution 23-04; Councilmember Jackson seconded the motion. Roll call vote, unanimous, affirmative. Not present, Councilmember Sturdivant

**RESOLUTION NO. 23-04  
CONFIRMING APPOINTMENTS OF OFFICIALS AND EMPLOYEES FOR 2023**

**BE IT RESOLVED** that the appointments made by the Mayor are hereby confirmed (listed below) and the following officials are appointed for a term specified by Municipal Ordinance, unless otherwise specified or provided for by statute;

Director of Senior Citizen Center	Jacqueline Reynolds
Director of Parks & Recreation	Oscar Salinas
Municipal Court Judge (3 year appointment to 12/31/2025)	Frank LaRocca
Deputy Court Administrator	Susan Milnes
Deputy Municipal Clerk/Registrar	Bonnie K. Thomas
Municipal Housing Liaison	Shawna Ebanks

**REORGANIZATION MEETING  
MUNICIPAL COUNCIL – BOROUGH OF RED BANK  
January 4, 2023 ♦ 6:30 P.M.**

Clean Communities Coordinator	Maria Rotolo
Community Development Representative	Shawna Ebanks
Alternate Community Development Representative	Oscar Salinas
Qualified Purchasing Agent	Dina Anastasio

**RED BANK EMERGENCY MANAGEMENT COMMITTEE**

Coordinator (3 year appointment to 12/31/25)	Thomas J. Welsh
Deputy Coordinator	Michael Frazee
Administrator	Darren McConnell
OEM Assistant	Chris Soden
OEM Assistant	Alan Soden Jr.
OEM Assistant	Nick Ferraro
OEM Assistant	TD Doremus
OEM Assistant	Greg Oliva
OEM Assistant	John Ziemanis
Police Coordinator	Darren McConnell
Fire Chief	Wayne Hartman
Communications OEM	Alan Soden Sr.
Hazardous Material Technician	Joseph Forgione
EMS Representative	Douglas Haviland
Emergency Health Care	Riverview Security Supervisor – Derek Englese
Public Utilities	Clifford Keen
Welfare Officer	Jacqueline Reynolds
Public Information Officer	Laura Reinertsen
Chief Financial Officer	Thomas Seaman

Councilmember Ballard made a motion to approve resolution 23-05; Councilmember Jackson seconded the motion. Roll call vote, unanimous, affirmative. Not present, Councilmember Sturdivant

**RESOLUTION NO. 23-05**

**CONFIRMING BOARD AND COMMITTEE APPOINTMENTS FOR 2023**

**BE IT RESOLVED** that the appointments made by the Mayor are hereby confirmed (listed below) and the following officials are appointed for a term of one year, unless otherwise specified or provided for by statute:

**CITIZEN APPOINTMENT**

Municipal Coordinator to Office of Aging	Stephen Hecht
--	---------------

**HOUSING AUTHORITY**

Five year term to 12/31/2027	Marlene Nelson
Five year term to 12/31/2027	Adrienne Bilaal

**ANIMAL WELFARE COMMITTEE**

Three years to 12/31/2025	Pam Befarah
Three years to 12/31/2025	Christopher Polito
Alternate #1 to 12/31/2023	TJ Moss

**BY MAYOR WITH COUNCIL CONSENT**

**ADVISORY BOARD OF HEALTH**

Three year term to 12/31/2025	Gale Soler
Three year term to 12/31/2025	Patricia Montigros
Alternate #1 two year term to 12-31/2024	Joel Jannone

**ENVIRONMENTAL COMMISSION**

Three years to 12/31/2025	Denelle Johnson
Three years to 12/31/2025	Travers Martin
Alternate #1 for two years to 12/31/2024	Dave Johnson

**ENVIRONMENTAL COMMISSION GREEN TEAM**

Helene Blyskun	Oscar Salinas	Cliff Keen	Dave Johnson
Ana Almerini	Kristina Bonatakis	Roy Meyer	Nancy Facey-Blackwood
Denelle Johnson	Travers Martin	Jenna Leder	Paulo Rodriguez-Heyman

**ZONING BOARD OF ADJUSTMENT**

Four years to 12/31/2026	Anne Torre
Four years to 12/31/2026	Raymond Mass

**REORGANIZATION MEETING  
MUNICIPAL COUNCIL – BOROUGH OF RED BANK  
January 4, 2023 ♦ 6:30 P.M.**

Alternate #2 for two years to 12/31/2024  
Alternate #3 for two years to 12/31/2024

Joan Rothwell  
Robert Frikker

**PARKS AND RECREATION COMMITTEE**

Three years to 12/31/2025  
Alternate #2 two year term to 12/31/2024

Alistair Jack  
Thomas Register

**LIBRARY BOARD**

Five years to 12/31/2027  
Mayor's Alternate for one year to 12/31/2023

Sue Viscomi

**COMMUNITY ENGAGEMENT EQUITY COMMITTEE (Formerly HRAC)**

Three years to 12/31/2025  
Three years to 12/31/2024  
Three years to 12/31/2024  
Alternate #2 for two years to 12/31/2023

David Pascale  
Jane Meyer  
Lillian Settles  
Dionne Trotter-Register

**SHADE TREE COMMITTEE**

Three years to 12/31/2025  
Alternate #2 two year term to 12/31/2024 - Vacant

Bill Brooks  
Samantha Flores Castillo

**BY COUNCIL NOMINATION**

**RENT LEVELING BOARD**

Three years to 12/31/2025

Scott Heck

**RIVERCENTER**

Mayoral Representative for one year to 12/31/2023  
Citizen Representative for one year to 12/31/2023  
Citizen Representative for one year to 12/31/2023

Ben Forest  
Lauren Nicosia  
Cassie Murphy

**NAVESINK RIVER MUNICIPALITIES COMMITTEE**

One year to 12/31/2023  
One year to 12/31/2023

Chuck Hunnewell  
Roy Meyer

Councilmember Zipprich made a motion to approve resolution 23-06; Councilmember Ballard seconded the motion.

Councilmember Triggiano voiced her concern over the bylaws received a few hours ago, she voiced concerns of the restrictive rules for motions and resolutions. Having sat on Council as part of both the majority and the minority, opined that as written, this is not democracy but censorship of legislation.

Mayor Portman divulged his concern of the late receipt and excising due diligence in reviewing the bylaws and suggested the resolution be tabled for same.

Councilmember Zipprich revealed that the bylaws were modeled from Fanwood Borough and adapted for Red Bank. He further stated the importance of bylaws to direct borough operations.

Roll call vote: Ayes, Jackson, Mirandi, Sturdivant, Ballard, Zipprich; Nays, Triggiano

**RESOLUTION NO. 23-06**

**ADOPTING COUNCIL BYLAWS FOR ALL MEETINGS OF THE BOROUGH COUNCIL FOR THE YEAR 2023**

**WHEREAS**, Council wishes to adopt Council Bylaws for all Meetings of the Borough Council for the Year 2023, as attached:

**BYLAWS AND RULES OF ORDER ADOPTED**

**BY THE COUNCIL OF THE BOROUGH OF RED BANK**

**2023**

**RULE I**

**REGULAR MEETINGS**

The regular meetings of the Mayor and Council of the Borough of Red Bank shall be held on the second and fourth Wednesday of each month and commencing at the hour of 6:30 P.M. and shall be open to the public for the privilege of the floor at the times designated in these Bylaws.

**REORGANIZATION MEETING  
MUNICIPAL COUNCIL – BOROUGH OF RED BANK  
January 4, 2023 ♦ 6:30 P.M.**

The Council Agenda for each meeting, except for Special Meetings, shall be presented for review to the Council President at least 72 hours prior to the meeting. No Council Agenda (except Special Meeting Agenda's) will be distributed for publication or public notice prior to the approval of said Agenda by the Council President.

**RULE II**

**PRESIDING OFFICER; ROLL CALL**

At the hour appointed for the meeting, the Council shall be called to order by the Mayor, or in the Mayor's absence by the President of the Council, or in the absence of both, by the senior most member of the Council. The Council member presiding in the place of Mayor is permitted to vote.

**RULE III**

**QUORUM; TEMPORARY PRESIDING OFFICER**

A quorum of the Council shall consist of 3 Council members and the Mayor, or, in the absence of the Mayor, 4 Council members shall constitute a quorum. If both the Mayor and Council President are absent, the senior-most Council member presides for the time being.

**RULE IV**

**READING MINUTES; CORRECTION; ADOPTION**

Immediately after the members are called to order at regular meetings, and a quorum shall be present, the minutes of the preceding meeting, the minutes of which shall not have been reviewed, shall be reviewed by the Council at the direction of the Mayor or the presiding officer. The Clerk shall record any mistakes therein. When the minutes have been approved by the Council, the same shall be so declared by the Mayor or the presiding officer.

**RULE V**

**SPECIAL MEETINGS**

Special meetings may be called by the Mayor or upon the request of any 4 members in writing, addressed and delivered to the Borough Clerk. Every such request from the 4 members shall state: the object for which such special meeting shall be called; the time thereof, which shall not be less than 48 hours after such order or request is delivered to the Borough Clerk and in sufficient time to satisfy the Open Public Meetings Act's requirements for special or emergency meetings; and the place that it shall be held. Upon receipt of any such request by the Mayor or otherwise, the Clerk shall call such special meeting via the Borough's official email system specifying the time and place of such meeting, and the object for which it is called, addressed and delivered to each member of Council and the Mayor at least 48 hours before the time fixed for such meeting and satisfy the requirements of the Open Public Meetings Act. No business shall be considered or acted upon at such special meeting except as stated in the special agenda.

**RULE VI**

**STANDING COMMITTEES**

The standing committees of the Council shall consist of 3 members each, except for those designated as the Mayor's Committees. The Chair of each standing committee shall be appointed by the Mayor and said members shall be assigned the following duties and responsibilities.

**STANDING COMMITTEES FOR THE YEAR 2023**

**A. FINANCE AND PERSONNEL**

1.

**B. PUBLIC SAFETY, POLICE AND FIRE AND EMERGENCY MANAGEMENT**

1.

**C. PUBLIC UTILITIES AND PARKING**

1.

**REORGANIZATION MEETING  
MUNICIPAL COUNCIL – BOROUGH OF RED BANK  
January 4, 2023 ♦ 6:30 P.M.**

**D. CODE ENFORCEMENT, ENVIRONMENTAL CONTROL, HEALTH, WELFARE AND BUILDING CODES**

1.

**E. PARKS, RECREATION, YOUTH AND SENIOR SERVICES**

1.

**F. EDUCATION AND TECHNOLOGY**

1.

**RULE VII**

**APPOINTMENT OF COMMITTEES AND LIASONS**

The membership of all standing committees shall be appointed by the Mayor. The membership of all other committees including the Chairs of those committees shall be appointed by the Mayor, or in the Mayor's absence, by the presiding officer for the time being, unless otherwise ordered by the Council. All Liaisons, as determined to be necessary by the Mayor and/or the Council, shall be appointed by the Mayor, with advice and consent of council.

**RULE VIII**

**ORDER OF BUSINESS**

The order of business shall be as follows (except at the Annual Reorganization Meeting):

1. Call to Order
  - a. Sunshine Statement
  - b. Pledge of Allegiance
  - c. Roll Call
2. Proclamations, Announcements & Appointments
3. Presentations
4. Public Questions & Comments on Agenda Items Only
5. Approval of Minutes & Reports
6. Ordinances
  - a. Public Hearing/Adoption
  - b. First Reading
7. Resolutions
8. Discussions & Action
9. Mayor & Council Comments
10. Public Questions & Comments on Any Items
11. Executive Session (if necessary)
12. Adjournment

\* Five minute time limit per speaker per each Public Comment.

\*\* Resolutions shall be placed on the Consent Agenda by the Mayor and Council at the Agenda meetings and shall consist of those resolutions which are deemed to be unnecessary for separate consideration and which resolutions shall be voted upon en masse, by motion of the Council President prior to Mayor and Council Comments.

**RULE IX**

**ORDER AND DECORUM**

The Mayor or presiding officer shall preserve order and decorum, and shall decide all questions of parliamentary procedure after consulting with the Borough attorney, subject to an appeal to the Council.

**REORGANIZATION MEETING  
MUNICIPAL COUNCIL – BOROUGH OF RED BANK  
January 4, 2023 ♦ 6:30 P.M.**

Members of the Public shall have one speaking opportunity in any one open portion of the meeting for a total of 5 minutes per open portion.

Speakers are to come forward, state their name and address and may directly address the Council. All Questions should be directed to the Mayor, who may answer or refer the question to whomever present from the Borough is best informed to answer the question. The Mayor, or whomever is in possession of the question, will answer to the best of their knowledge and ability. The speaker, within the allotted five (5) minutes, may ask follow-up questions to gain a better understanding and clarity on the issue being discussed.

The Mayor, or whomever holds the question(s), will make every effort to answer the question(s) at the time of asking, if possible, before moving to the next speaker. If such answer is not readily available, the Mayor or holder of the question(s) shall indicate to the speaker the method by which the question will be answered.

Speakers will maintain proper decorum and language when addressing the Council. Speakers who fail to maintain proper decorum and language will forfeit their remaining allotted speaking time and, if warranted, be removed from the Council proceedings. Mere disagreement or passion on an issue does not constitute, in and of itself, improper decorum.

Council members wishing to ask a question of the speaker (either a public participant or member of the dais) may request to do so through the Mayor.

**RULE X  
ADDRESSING THE CHAIR**

Every member of the Council shall address all statements, motions and comments to the Mayor, or, in the Mayor's absence, the presiding officer, await recognition, and then speak.

**RULE XI  
LIMITATION ON DEBATES**

No member of the Council shall speak a second time on the same question until every other member of the Council desiring to speak shall have spoken at least once.

**RULE XII  
MOTIONS AND RESOLUTIONS IN WRITING; DISCUSSION**

All motions or resolutions shall be reduced to writing, if required by the Mayor or presiding officer; and, when seconded, shall be stated by the Chair, and shall then be open for discussion. No motion or resolution can be withdrawn after it shall have been moved and seconded, amended or decided. All resolutions must be endorsed by a Committee chair after a majority vote by said Committee or said resolutions must have 3 council members as co-sponsors to be considered at a regular meeting.

**RULE XIII  
VOTING**

Every governing body member who shall be present when a vote is taken shall vote for or against the question or matter, or shall abstain from such a vote, which abstention shall not be counted in favor or against. Unless otherwise required by law or these Bylaws, the number of members to which a vote applies shall be those present and voting including abstentions.

- (a) Notwithstanding anything contained herein to the contrary, if a member of the governing body has a pecuniary or personal interest as a result of a particular vote, which is not common to the other members of the governing body and which creates a potential for a conflict, e.g. personal, and/or economic interest in the outcome of the vote, such person shall announce same; an individual member of the governing body voting for himself or herself for office or other position to which members of the governing body are generally eligible shall not be in a conflict or potential conflict situation.
- (b) Except as set forth in subsection (a) of Rule XIII above, no member of the governing body shall abstain on any vote involving final adoption of the budget or any amendment to the budget, or any financial determination of any kind.



**REORGANIZATION MEETING  
MUNICIPAL COUNCIL – BOROUGH OF RED BANK  
January 4, 2023 ♦ 6:30 P.M.**

- (c) In the event that a member of the governing body claims that he or she cannot vote because of a lack of sufficient information as to the issue upon which the vote is to be taken, any member of the Council may make a motion ~~move~~ to adjourn action on that matter until later in the same meeting or at a future meeting upon a proper second of the motion and majority vote of the Council.

**RULE XIV**

**RECORDING VOTE**

The yeas and nays may be called for by the Mayor, presiding officer, or any one member of the Council, in which case the names of the members voting and also how they voted shall be recorded in the minutes.

**RULE XV**

**MEMBER CALLED TO ORDER**

A Council member called to order shall immediately cease speaking, unless the Mayor permits the member to explain his/her actions. The member may appeal the Mayor's ruling to the Council. If no appeal, the decision of the Mayor or presiding officer shall be final.

**RULE XVI**

**COMMITTEE TO REPORT BACK**

Within thirty (30) days, every Committee shall report back, with or without approval, disapproval or recommendation, all measures committed or referred to it at the direction of the Mayor or a majority of the Council, unless the time of such report be specifically extended by the Mayor and/or Council.

**RULE XVII**

**VOTE ON REPORTS**

The Mayor shall be an ex-officio member of all Committees, but only a majority of the members of each Committee, exclusive of the Mayor, is required to agree upon a report of the Committee.

**RULE XVII**

**PURCHASE ORDERS; APPROVAL OF BILLS**

Purchase Orders for claims against the Borough shall be furnished to claimants upon request at the Borough Clerk's Office. No claims shall be received by the Mayor and Council unless they are made out on the appropriate Purchase Order, and shall have been approved in writing by the proper Committee Chair in charge of the work or service for which the Purchase Order has been rendered.

**RULE XVIII**

**PRESENTATION OF CLAIMS**

It shall be the duty of every Committee and member of the Council to cause all claims for public work, service and or material of which said Committee or member shall have procurement or supervision, to be presented to the Mayor and Council within 60 days after completion or rendition of such work, service or material.

**RULE XIV**

**PERMISSION FOR LEAVING CHAMBER**

No Council member or the Mayor shall retire from the Council chamber while the Council is in session without the permission of the Mayor or the presiding officer.

**RULE XX**

**GOVERNING RULES**

The most current Robert's Rules of Order (10<sup>th</sup> ed. 2000) shall govern the conduct of the Council upon all points of parliamentary procedure not provided for in these Bylaws. In the event a resolution or ordinance is

**REORGANIZATION MEETING  
MUNICIPAL COUNCIL – BOROUGH OF RED BANK  
January 4, 2023 ♦ 6:30 P.M.**

tabled, any member of the Council may move to take the tabled resolution or ordinance off the table at any subsequent meeting of the Mayor and Council, Regular or Special, during the same calendar year when the matter was tabled.

**RULE XXI**

**APPEARANCES**

Requests for appearances shall be made to the Borough Administrator or Borough Clerk. Presenters are expected to limit presentations to a ten (10) minute period unless otherwise authorized.

**RULE XXII**

**AMENDMENT OF BYLAWS**

These Bylaws may be altered, amended, or added to, at any regular meeting of the Council, by a majority vote of the Council with the Mayor voting in the event of a tie vote.

---

Councilmember Zipprich made a motion to approve resolution 23-07; Councilmember Triggiano seconded the motion. Roll call vote, unanimous, affirmative.

**RESOLUTION NO. 23-07**

**DESIGNATING NEWSPAPERS TO RECEIVE NOTICE OF MEETINGS**

**BE IT RESOLVED** by the Mayor and Council of the Borough of Red Bank that the Governing Body hereby designates the Asbury Park Press, The Star Ledger and The Two River Times to receive the Notice of Meetings as required by P.L. 1975, Open Public Meetings Act.

Councilmember Zipprich made a motion to approve resolution 23-08; Councilmember Jackson seconded the motion. Roll call vote, unanimous, affirmative.

**RESOLUTION NO. 23-08**

**CONFIRMING TIME AND PLACE OF BOROUGH COUNCIL MEETINGS FOR 2023**

**BE IT RESOLVED** by the Governing Body of the Borough of Red Bank that the meetings of the Mayor and Council of the Borough of Red Bank be held in the year 2023 as follows:

Wednesday, January 4, 2023 (Reorganization)	6:30 PM
Wednesday, January 11, 2023	6:30 PM
Wednesday, January 25, 2023	6:30 PM
Wednesday, February 8, 2023	6:30 PM
Wednesday, February 22, 2023	6:30 PM
Wednesday, March 8, 2023	6:30 PM
Wednesday, March 22, 2023	6:30 PM
Wednesday, April 12, 2023	6:30 PM
Wednesday, April 26, 2023	6:30 PM
Wednesday, May 10, 2023	6:30 PM
Wednesday, May 24, 2023	6:30 PM
Wednesday, June 14, 2023	6:30 PM
Wednesday, June 28, 2023	6:30 PM
Wednesday, July 12, 2023	6:30 PM
Wednesday, July 26, 2023	6:30 PM
Wednesday, August 9, 2023	6:30 PM
Wednesday, August 23, 2023	6:30 PM
Wednesday, September 13, 2023	6:30 PM
Wednesday, September 27, 2023	6:30 PM
Wednesday, October 11, 2023	6:30 PM
Wednesday, October 25, 2023	6:30 PM
Wednesday, November 8, 2023	6:30 PM
<b>Tuesday</b> , November 21, 2023	6:30 PM
Wednesday, December 13, 2023	6:30 PM

**REORGANIZATION MEETING  
MUNICIPAL COUNCIL – BOROUGH OF RED BANK  
January 4, 2023 ♦ 6:30 P.M.**

**BE IT FURTHER RESOLVED**, the meetings will be held in the First Floor Council Chambers of 90 Monmouth Street, Red Bank, NJ unless conditions exist within the Borough whereby in-person meetings are inadvisable under the State’s public health guidelines. In such event the meeting cannot be held in person, an electronic meeting will be scheduled with adequate notice sent to the official newspapers and posted on the Municipal website at [www.redbanknj.org](http://www.redbanknj.org) in the ordinary course.

**BE IT FURTHER RESOLVED** that should it be deemed necessary, a workshop session may be incorporated into the regular meetings scheduled upon the close of the workshop session at which time formal actions may be taken;

**BE IT FURTHER RESOLVED** that the Clerk post a certified copy of this resolution on the bulletin board in Borough Hall, 90 Monmouth Street, Red Bank, New Jersey and a copy be sent to the Asbury Park Press, Star Ledger and Two River Times.

Councilmember Ballard made a motion to approve resolution 23-09; Councilmember Zipprich seconded the motion. Roll call vote, unanimous, affirmative.

**RESOLUTION NO. 23-09  
A RESOLUTION APPROVING CASH MANAGEMENT PLAN**

**BE IT RESOLVED** by the Mayor and Council of the Borough of Red Bank that the Cash Management Plan of the Borough of Red Bank, in the County of Monmouth, New Jersey is hereby approved as per the attached plan.

**BE IT FURTHER RESOLVED** that each institution designated as a depository shall furnish to the office of the Borough Treasurer a **NOTIFICATION OF ELIGIBILITY** from the Commissioner, Department of Banking, State of New Jersey, under the Governmental Unit Deposit Protection Act;

**BE IT FURTHER RESOLVED** that said banks are hereby authorized and directed to honor checks drawn upon said banks signed by the Mayor, the Borough Clerk and the Borough Treasurer/CFO. The Tax Collector may sign in the absence of the Clerk.

**CASH MANAGEMENT PLAN OF THE BOROUGH OF RED BANK,  
IN THE COUNTY OF MONMOUTH, NEW JERSEY**

**I. STATEMENT OF PURPOSE**

This Cash Management Plan (the “Plan”) is prepared pursuant to the provisions of N.J.S.A. 40A:5-14 in order to set forth the basis for the deposits (“Deposits”) and the investment (“Permitted Investments”) or certain public funds of the Borough, pending the use of such funds for the intended purposes. The Plan is intended to assure that all public funds identified herein are deposited in interest bearing Deposits or otherwise invested in Permitted Investments hereinafter referred to. The intent of the Plan is to provide that the decisions made with regard to the Deposits and the Permitted Investments will be done to insure the safety, the liquidity (regarding its availability for the intended purposes), and the maximum investment return within such limits. The Plan is intended to insure that any Deposit or Permitted Investment matures within the time period that approximates the prospective need for the funds deposited or invested so that there is not a risk to the market value of such Deposits or Permitted Investments.

**II. IDENTIFICATION OF FUNDS AND ACCOUNTS TO BE COVERED BY THE PLAN.**

A. The Plan is intended to cover the deposit and/or investment of the following funds and accounts of the Borough:

- Current Fund
- Grant Fund
- Law Enforcement Trust Fund
- Animal Trust Fund
- Affordable Housing Trust Fund
- Payroll
- General Trust
- Unemployment Trust
- General Capital Fund

**REORGANIZATION MEETING  
MUNICIPAL COUNCIL – BOROUGH OF RED BANK  
January 4, 2023 ♦ 6:30 P.M.**

- Water/Sewer Utility Operating Fund
- Water/Sewer Utility Capital Fund
- Parking Utility Operating Fund
- Parking Utility Capital Fund
- Assessment Trust Fund

B. It is understood that this Plan is not intended to cover certain funds and accounts of the Borough, specifically:

- Developers Escrow
- Tax Lien Redemption
- Balanced Housing Trust
- Municipal Court
- Deferred Compensation
- Flexible Spending Account

**III. DESIGNATION OF OFFICIALS OF THE BOROUGH AUTHORIZED TO MAKE DEPOSITS AND INVESTMENTS UNDER THE PLAN.**

The Chief Financial Officer of the Borough is hereby authorized and directed to deposit and/or invest the funds referred to in the Plan. Prior to making any such Deposits or any Permitted Investments, such officials of the Borough are directed to supply to all depositories or any other parties with whom the Deposits or Permitted Investments are made a written copy of this Plan which shall be acknowledged in writing by such parties and a copy of such acknowledgement kept on file with such officials.

**IV. DESIGNATION OF DEPOSITORIES**

The following banks and financial institutions, or their assignees/successors, are hereby designated as official depositories for the Deposit of all public funds referred to in the Plan, including any certificates of Deposit which are not otherwise invested in Permitted Investments as provided for in this Plan:

- Amboy National Bank
- Bank of America
- Bank of New York
- Chase Bank
- Hudson City Savings Bank
- TD Bank N.A.
- PNC Bank
- NJ Cash Management
- Investors Savings
- OceanFirst Bank
- Sovereign Bank
- Two Rivers Community Bank;
- Valley National Bank
- Wachovia
- Wells Fargo
- Santander Bank

All such depositories shall acknowledge in writing receipt of this Plan by sending a copy of such acknowledgement to the Designated Official(s) referred to in Section III above.

**V. AUTHORIZED INVESTMENTS.**

A. Except as otherwise specifically provided for herein, the Designated Official is hereby authorized to invest the public funds covered by this Plan, to the extent not otherwise held in Deposits, in the following Permitted Investments:

1. Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America;
2. Government money market mutual funds;
3. Any obligation that a federal agency or a federal instrumentality has issued in accordance with an act of Congress, which security has a maturity date not greater than 397 days from the date of purchase, provided that such obligation bears a fixed rate of interest not dependent on any index or other external factor;
4. Bonds or other obligations of the Local Unit or bonds or other obligations of school districts of which the Local Unit is a part of within which the school district is located;

**REORGANIZATION MEETING**  
**MUNICIPAL COUNCIL – BOROUGH OF RED BANK**  
**January 4, 2023 ♦ 6:30 P.M.**

5. Bonds or other obligations, having a maturity date not more than 397 days from the date of purchase, approved by the Division of Investment of the Department of the Treasury for investment by Local Units;
6. Local government investment pools;
7. Deposits with the State of New Jersey Cash Management Fund established pursuant to Section 1 of P.L. 1977, c.281 (C.52:18A-90.4); or
8. Agreements for the repurchase of fully collateralized securities if:
  - a. the underlying securities are permitted investments pursuant to Paragraphs 1 and 3 of this Subsection A;
  - b. the custody of collateral is transferred to a third party;
  - c. the maturity of the agreement is not more than 30 days;
  - d. the underlying securities are purchased through a public depository as defined in Section 1 of P.L. 1970, c.236 (C.17:9-41); and
  - e. a master repurchase agreement providing for the custody and security of collateral is executed.

For purposes of the above language, the terms “government money market mutual fund” and “local government investment pool” shall have the following definitions:

Government Money Market Mutual Fund. An investment company or investment trust:

- a. which is registered with the Securities and Exchange Commission under the “Investment Company Act of 1940”, 15 U.S.C. sec. 80a-1 et seq., and operated in accordance with 17 C.F.R. sec. 270.2a-7;
- b. the portfolio of which is limited to U.S. Government securities that meet the definition of any eligible security pursuant to 17 C.F.R. sec. 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities; and
- c. which has:
  - i. attained the highest ranking or the highest letter and numerical rating of a nationally recognized statistical rating organization; or
  - ii. retained an investment advisor registered or exempt from registration with the Securities and Exchange Commission pursuant to the “Investment Advisors Act of 1940”, 15 U.S.C. sec. 80b-1 et seq., with experience investing in U.S. Government securities for at least the most recent past 60 months and with assets under management in excess of \$500 million.

Local Government Investment Pool. An investment pool:

- a. which is managed in accordance with 17 C.F.R. sec. 270.2a-7;
- b. which is rated in the highest category by a nationally recognized statistical rating organization;
- c. which is limited to U.S. Government securities that meet the definition of an eligible security pursuant to 17 C.F.R. sec. 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities;
- d. which is in compliance with rules adopted pursuant to the “Administrative Procedure Act”, P.L. 1968, c.410 (c.52:14B-1 et seq.) by the Local Finance Board of the Division of Local Government Services in the Department of Community Affairs, which rules shall provide for disclosure and reporting requirements, and other provisions deemed necessary by the board to provide for the safety, liquidity and yield of the investments;
- e. which does not permit investments in instruments that: are subject to high price volatility with changing market conditions; cannot reasonably be expected, at the time of interest rate adjustment, to have a market value that approximates their par value; or utilize an index that does not support a stable net asset value; and
- f. which purchases and redeems investments directly from the issuer, government money market mutual fund, or the State of New Jersey Cash Management Fund, or through the use of a national or State bank located within this State, or through a broker-dealer which, at the time of purchase or redemption, has been registered continuously for a period of at least two years pursuant to Section 9 of P.L. 1967 c.9 (C.49:3-56) and has at least \$25 million in capital stock (or equivalent capitalization if not a corporation), surplus reserves for contingencies and undivided profits, or through a securities dealer who makes primary markets in U.S. Government securities and reports daily to the

**REORGANIZATION MEETING  
MUNICIPAL COUNCIL – BOROUGH OF RED BANK  
January 4, 2023 ♦ 6:30 P.M.**

Federal Reserve Bank of New York its position in and borrowing on such U.S. Government securities.

**VI. SAFEKEEPING CUSTODY PAYMENT AND ACKNOWLEDGMENT OF RECEIPT OF PLAN.**

To the extent that any Deposits or Permitted Investment involves a document or security which is not physically held by the Borough, then such instrument or security shall be covered by a custodial agreement with an independent third party, which shall be a bank or financial institution in the State of New Jersey. Such institution shall provide for the designation of such investments in the name of the Borough to assure that there is no unauthorized use of the funds or the Permitted Investments or Deposits. Purchase of any Permitted Investments or Deposits. Purchase of any Permitted Investments that involve securities shall be executed by a “delivery versus payment” method to insure that such Permitted Investments are either received by the Borough of by a third party custodian prior to or upon the release of the Borough’s funds.

To assure that all parties with whom the Borough deals either by way of Deposits or Permitted Investments are aware of the authority and the limits set forth in this Plan, all such parties shall be supplied with a copy of this Plan in writing and all such parties shall acknowledge the receipt of that Plan in writing, a copy of which shall be on file with the Designated Official(s).

**VII. REPORTING REQUIREMENTS.**

On the first day of each month during which this Plan is in effect, the Designated Official(s) referred to in Section III hereof shall supply to the governing body of the Borough a written report of any Deposits or Permitted Investments made pursuant to this Plan, which shall include, at a minimum, the following information:

- A. The name of any institution holding funds of the Borough as a Deposit or a Permitted Investment.
- B. The amount of securities or Deposits purchased or sold during the immediately preceding month.
- C. The class or type of securities purchased or Deposits made.
- D. The book value of such Deposits or Permitted Investments.
- E. The earned income on such Deposits or Permitted Investments. To the extent that such amounts are actually earned at maturity, this report shall provide an accrual of such earnings during the immediately preceding month.
- F. The fees incurred to undertake such Deposits or Permitted Investments.
- G. The market value of all Deposits or Permitted Investments as of the end of the immediately preceding month.
- H. All other information which may be deemed reasonable from time to time by the governing body of the Borough.

**VIII. DISBURSEMENT OF FUNDS.**

All funds shall be disbursed as authorized and directed in accordance with statutory provision established by Borough Code. The Chief Financial Officer shall, at the beginning of the fiscal year, present to the Township Committee a schedule of debt service principal and interest payments and when available, a schedule of School Tax payments for the upcoming fiscal year. Upon review of the schedules of payments by the Township Committee, the Chief Financial Officer shall then have the authority to make the aforementioned payments and the following disbursements that shall be ratified by the Governing Body at the following official meeting:

- School Taxes
- County Taxes
- SID Taxes
- Inter-fund Obligations
- Purchase of Investments
- Debt Service
- Salaries and Wages
- Postage
- Payroll Withholdings - Taxes, Dues, Deferred Compensation, Bonds, Garnishments, Pension(s), etc.
- Utility & Lease Obligations
- Registration of Vehicles with the MVC
- Any State Mandated Fees – Stormwater, Unemployment, etc.
- Insurance Premiums

**IX. Audit**

The Cash Management Plan shall be subject to annual audit conducted pursuant to N.J.S.A. 40A:5-4.

**X. Surplus**

**REORGANIZATION MEETING  
MUNICIPAL COUNCIL – BOROUGH OF RED BANK  
January 4, 2023 ♦ 6:30 P.M.**

The Cash Management Plan and Accounting Policies of the Borough Administration incorporate the goals of maintaining and replenishing reserves, determining when they can be used, what the fund balance target level is and to what minimum level they will not drop below. They also define a target for cash, as cash is a leading indicator of financial health. While the Cash Management Plan and the Accounting Policies do not require a specific fund balance level, the Borough recognizes that the specific targeted level should be predicated on the level of fiscal vulnerability faced by the Borough including the cyclical vulnerability of the revenue stream, volatility of expenditure items and likelihood of natural disasters.

We understand that this written policy concerning surplus, while not necessarily legally binding, indicates that the Borough Administration have discussed the policy in full and arrived at a consensus behind it.

**XI. TERM OF PLAN.**

This Plan shall be in effect January 1, 2023 to December 31, 2023. Attached to this Plan is a resolution of the governing body of the Borough approving this Plan for such period of time. The Plan may be amended from time to time. To the extent that any amendment is adopted by the Council, the Designated Official is directed to supply copies of the amendments to all of the parties who otherwise have received the copy of the originally approved Plan, which amendment shall be acknowledged in writing in the same manner as the original Plan was so acknowledged.

Councilmember Mirandi made a motion to approve resolution 23-10; Councilmember Ballard seconded the motion. Roll call vote, unanimous, affirmative.

**RESOLUTION NO. 23-10**

**AUTHORIZING 2023 TEMPORARY BUDGET**

**WHEREAS**, N.J.S.A. 40A:4-19 provides that the Governing Body of any municipality may make temporary appropriations to provide for any contracts, commitments or payments to be made prior to the final adoption of the 2023 budget, and

**WHEREAS**, the date of this resolution is within the first thirty days of January 2023; and

**WHEREAS**, 26.25% of the total current fund appropriations in the 2023 budget exclusive of Debt Service, Capital Improvement Fund and Public Assistance is \$5,831,297.61.

**WHEREAS**, 26.25% of the total Water/Sewer Utility appropriations for the 2023 budget exclusive of Debt Service and Capital Improvement Fund is \$1,402,960.65.

**WHEREAS**, 26.25% of the total Parking Utility appropriations in the 2023 budget exclusive of Debt Service and Capital Improvement Fund is \$317,297.66

**NOW, THEREFORE, BE IT RESOLVED** that the following temporary appropriations be made and that a certified copy of this resolution be transmitted to the Chief Financial Officer.

<b>Temporary 2022 Current Fund Budget</b>		
<b>Appropriation</b>	<b>Salary &amp; Wages</b>	<b>Other Expenses</b>
Admin. & Exec. - Salary & Wage	55,000.00	
Admin. & Exec. - Other Expenses		15,540.00
Municipal Clerk - Salary & Wage	37,406.25	
Municipal Clerk - Other Expenses		10,435.10
Mayor & Council - Salary & Wage	7,000.00	
Finance - Salary & Wage	60,068.75	
Finance - Other Expenses		75,428.19
Audit Services-Other Expenses		9,187.50
Education & Technology -		27,562.50
Revenue Admin. - Salary & Wage	36,250.00	
Revenue Admin. - Other Expenses		3,780.00
Tax Assessment - Salary & Wage -	30,000.00	
Tax Assessment - Other Expenses		5,289.38
Legal Services - Other Expenses		85,037.50
Codification - Other Expenses		1,312.50
Engineering Services -		43,625.00
Planning - Salary & Wage	30,000.00	

**REORGANIZATION MEETING**  
**MUNICIPAL COUNCIL – BOROUGH OF RED BANK**  
January 4, 2023 ♦ 6:30 P.M.

<b>Temporary 2022 Current Fund Budget</b>		
<b>Appropriation</b>	<b>Salary &amp; Wages</b>	<b>Other Expenses</b>
Planning - Other Expenses		13,650.00
Zoning - Salary & Wage	30,000.00	
Zoning - Other Expenses		10,165.31
Uniform Fire - Salary & Wage	75,000.00	
Uniform Fire - Other Expenses		10,511.00
UCC - Salary & Wage	141,312.50	
UCC - Other Expenses		12,000.00
Insurance - Opt Out Payments		21,175.00
Insurance - Liability Insurance		166,000.00
Insurance - Worker'S Compensation		194,000.00
Insurance - Employee Group O/S CAP 7,000		757,492.75
Rent Board - Salary & Wage	787.50	
Rent Board - Other Expenses		1,968.75
Police - Salary & Wages	1,500,000.00	
Police - Other Expenses		55,000.00
Oem - Salary & Wage	1,627.50	
Oem - Other Expenses		1,312.50
First Aid Squad - Other Expense		35,437.50
Fire - Other Expenses		47,558.44
Code Enforcement- Salary & Wage	25,000.00	
Code Enforcement -Other Expenses		2,231.25
Road Repair & Maintenance - Salaries	264,000.00	
Road Repair & Maintenance - Other Exp.		115,000.00
Sanitation - Other Expense		230,000.00
Pub Bldg/Grounds-Maint.Boro Equip-S&W	100,500.00	
Buildings & Grounds - Other Expense		58,926.00
Shade Tree Commission		1,312.50
Animal Control - Other Expense		17,062.00
Redevelopment Agency - Salary & Wages	3,000.00	
Redevelopment Agency - Other Expenses		200.00
Park & Recreation - Salary & Wage	72,000.00	
Parks & Recreation - Other Expenses		27,939.17
Public Library O/S Cap Salary	170,000.00	
Library O/S Cap,Other Expense		60,518.10
Street Lighting		62,000.00
Electricity		30,000.00
Telephone		14,962.50
Natural Gas		14,437.50
Gasoline		54,545.00
Landfill		181,000.00
Social Security - Other Expenses		125,000.00
D.C.R.P.		5,000.00
Shared Service - LS Fire Code - Salaries	2,362.50	
Shared Service - BOE Snow Plowing		9,544.86
Share Service - Shrewsbury Township EMS-OE		2,100.00
Share Service -Shrewsbury Township Court S&W	1,312.50	
Shared Service - Shrewsbury Township Court-OE		525.00
Municipal Court - Salary & Wages	71,000.00	
Municipal Court - Other Expenses		10,263.75
Municipal Defender - Other Expenses		7,000.00
Municipal Prosecutor-Other Expenses		9,450.00
Recycling Tax		7,500.00
Senior Citizen-Salary and Wages	29,312.00	
U.S. Older American Act Grant-SW	270,800.00	
U.S. Older American Act-Other Expenses		167,571.00
<b>Column Totals</b>	<b>3,013,739.50</b>	<b>2,817,558.11</b>



**REORGANIZATION MEETING  
MUNICIPAL COUNCIL – BOROUGH OF RED BANK  
January 4, 2023 ♦ 6:30 P.M.**

Temporary 2022 Current Fund Budget		
Appropriation	Salary & Wages	Other Expenses
<b>Total Temp Budget Excl Debt and Capital Impr Fund</b>		<b>5,831,297.61</b>

**Capital Improvement Fund and Debt Service**

Bond Principal		1,715,000.00
Bond Interest		614,300.00
Note Interest		48,850.00
Green Trust Loan-Principal		9,860.00
Green Trust Loan-Interest		1,306.00
Capital Lease - Principal		599,750.00
Capital Lease - Interest		130,850.00
Total Capital Impr Fund and Debt Service		3,119,916.00

Column Totals	3,013,739.50	5,937,474.11
---------------	--------------	--------------

<b>Total Current Fund Temporary Budget</b>		<b>8,951,213.61</b>
--	--	---------------------

Temporary 2022 Water/Sewer Utility Fund Budget		
Appropriation	Salary & Wages	Other Expenses
Water/Sewer - Salary and Wages		267,823.82
Water/Sewer - Other Expenses		539,524.33
Regional Sewer Authority Charges		380,625.00
Water Purchases		193,987.50
Social Security / Medicare		21,000.00
Column Totals	267,823.82	1,135,136.83

<b>Total Temp Budget Excl Debt and Capital Impr Fund</b>		<b>1,402,960.65</b>
--	--	---------------------

**Capital Impr Fund and Debt Service**

Water/Sewer - Bond Principal		907,775.00
Water/Sewer - Bond Interest		397,300.00
Water/Sewer - Note Interest		7,020.00
Capital Lease-Principal		29,655.00
Capital Lease – Interest		7,400.00
Column Totals	-	1,349,150.00

Column Totals	267,823.82	2,484,286.83
---------------	------------	--------------

<b>Total Water/Sewer Utility Fund Temporary Budget</b>		<b>2,752,110.65</b>
--	--	---------------------

Temporary 2022 Parking Utility Fund Budget		
Appropriation	Salary & Wages	Other Expenses
Parking - Salary and Wages	117,500.00	
Parking - Other Expenses		191,297.66
Social Security / Medicare		8,500.00
Column Totals	117,500.00	199,797.66

<b>Total Temp Budget Excl Debt and Capital Impr Fund</b>		<b>317,297.66</b>
--	--	-------------------

**Capital Impr Fund and Debt Service**

Parking-Bond Principal		190,000.00
------------------------	--	------------

**REORGANIZATION MEETING  
MUNICIPAL COUNCIL – BOROUGH OF RED BANK  
January 4, 2023 ♦ 6:30 P.M.**

Parking-Bond Interest		130,000.00
Capital Lease Principal		1,620.00
Capital Lease – Interest		255.00
<b>Column Totals</b>	-	<b>321,875.00</b>
<hr/>		
Column Totals	117,500.00	521,672.66
<hr/>		
<b>Total Parking Utility Fund Temporary Budget</b>		<b>639,172.66</b>

Councilmember Jackson made a motion to approve resolution 23-11; Councilmember Zipprich seconded the motion. Roll call vote, unanimous, affirmative.

**RESOLUTION NO. 23-11**

**AUTHORIZING CREATION OF CHANGE FUNDS**

**BE IT RESOLVED** that the change funds as follows be created which shall be under the direction of the Borough Auditor of the Borough of Red Bank in the amounts as listed for the various departments:

Tax Collector		\$225.00
Water Department		225.00
Planning & Zoning		100.00
Building Inspector		50.00
Vital Statistics		100.00
Animal Control		100.00
Borough Clerk		25.00
Parking Utility		100.00
Parks & Recreation		100.00
Parks and Recreation-Concessions		100.00
Municipal Court		200.00

Councilmember Triggiano made a motion to approve resolution 23-12; Councilmember Ballard seconded the motion. Roll call vote, unanimous, affirmative.

**RESOLUTION NO. 23-12**

**DESIGNATING DEPOSITORIES FOR THE BOROUGH OF RED BANK**

**BE IT RESOLVED** by the Mayor and Council of the Borough of Red Bank that the following banking institutions and the New Jersey Cash Management Fund are hereby designated as Borough of Red Bank Depositories in which the Borough Treasurer and all other Borough officials shall deposit all funds coming into their respective possession as such official in the Borough of Red Bank, the same being as follows:

- TD Bank N.A.
- OceanFirst Bank
- Valley National Bank

**BE IT FURTHER RESOLVED** that each institution designated as a depository shall furnish to the office of the Borough Treasurer a **NOTIFICATION OF ELIGIBILITY** from the Commissioner, Department of Banking, State of New Jersey, under the Governmental Unit Deposit Protection Act;

**BE IT FURTHER RESOLVED** that said banks are hereby authorized and directed to honor checks drawn upon said banks signed by the Mayor, the Borough Clerk, and the Borough Treasurer. The Tax Collector may sign in the absence of the Clerk.

Councilmember Zipprich made a motion to approve resolution 23-13; Councilmember Ballard seconded the motion. Roll call vote, unanimous, affirmative.

**RESOLUTION NO. 23-13**

**FIXING THE RATE OF INTEREST TO BE CHARGED ON DELINQUENT TAXES, UTILITY AND OTHER MUNICIPAL ASSESSMENTS**

**REORGANIZATION MEETING  
MUNICIPAL COUNCIL – BOROUGH OF RED BANK  
January 4, 2023 ♦ 6:30 P.M.**

**WHEREAS**, NJSA 54:4-67 permits the governing body of each municipality to fix the rate of interest to be charged for non-payment of taxes, utility and other municipal assessments subject to any abatement or discount for the late payment of taxes as provided by law; and

**WHEREAS**, NJSA 54:4-67 has been amended to permit the fixing of said rate of 8% per annum on the first \$1,500.00 of the delinquency and 18% per annum on any amount in excess of \$1,500.00 and allows an additional penalty of 6% be collected against a delinquency in excess of \$10,000.00 on properties that fail to pay the delinquency prior to the end of the calendar year;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Municipal Council of the Borough of Red Bank, County of Monmouth, State of New Jersey as follows:

1. The Tax Collector is hereby authorized and directed to charge 8% per annum on the first \$1,500.00 of taxes, utility and all other municipal charges becoming delinquent after due date and 18% per annum on any amount of taxes in excess of \$1,500.00 becoming delinquent after due date and if a delinquency is in excess of \$10,000.00 and remains in arrears beyond December 31<sup>st</sup>, an additional penalty of 6% shall be charged against the delinquency;
2. Effective January 1, 2023, there will be a ten (10) day grace period of quarterly tax payments made by cash, check or money order and a thirty (30) day grace period of quarterly utility payments and for all other municipal charges;
3. Any payment not made in accordance with paragraph two of this resolution shall be charged interest from the due date as set forth in paragraph one of this resolution;
4. A certified copy of this resolution shall be provided by the Borough Clerk to the Tax Collector, Borough Attorney and Borough Auditor for the Borough of Red Bank.

Councilmember Mirandi made a motion to approve resolution 23-14; Councilmember Jackson seconded the motion. Roll call vote, unanimous, affirmative.

**RESOLUTION NO. 23-14**

**AUTHORIZING CFO TO CONDUCT FINANCIAL MATTERS BETWEEN REGULAR BUSINESS MEETINGS IN 2023**

**WHEREAS**, from time to time a need arises that bills will need to be authorized for payment prior to the next regular business meeting of the Borough Council; and

**WHEREAS**, outstanding bills may only be paid with funds that have already been budgeted for and encumbered by purchase orders.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Red Bank in the County of Monmouth, State of New Jersey that the Borough's Chief Financial Officer is hereby authorized and directed to pay bills budgeted for and encumbered between regular business meetings in 2023.

**BE IT FURTHER RESOLVED** that the Mayor and Borough Council shall be provided with its regular report relating to any bills authorized for payment during this period by the Chief Financial Officer.

Councilmember Zipprich made a motion to approve resolution 23-15; Councilmember Sturdivant seconded the motion. Roll call vote, unanimous, affirmative.

**RESOLUTION NO. 23-15**

**AUTHORIZING THE CANCELLATION OF TAX OVERPAYMENTS OR DELINQUENT AMOUNTS LESS THAN \$10.00**

**WHEREAS**, N.J.S.A.40A:5-17 allows for the cancellation of property tax overpayments or delinquent amounts in the amounts of less than \$10.00; and

**WHEREAS**, the Borough Committee may authorize the Tax Collector to process, without further action on their part, any cancellation of property tax overpayments or delinquencies of less than \$10.00

**REORGANIZATION MEETING  
MUNICIPAL COUNCIL – BOROUGH OF RED BANK  
January 4, 2023 ♦ 6:30 P.M.**

THEREFORE BE IT RESOLVED, by the Borough Committee, County of Monmouth, State of New Jersey, hereby authorizes the Tax Collector to cancel said Tax amounts as deemed necessary.

**REMARKS OF MAYOR PORTMAN**

*Thank you.*

*To my fellow Council members, our professionals here on the Dais, all of our borough employees, and all of the residents of Red Bank, I am deeply honored to assume the position of mayor of Red Bank. Red Bank is a borough that does not make changes lightly or easily. We have had only 2 different mayors in the last 31 years. And neither of them were the longest serving mayor of Red Bank, Charles English was mayor for 19 years, from 1931 to 1950. We have had the same form of government for almost 120 years. We have been operating under the same master plan since 1996. And now, I find myself overseeing the largest set of changes in the history of Red Bank. In November, the voters of Red Bank voted by almost a 2 to 1 majority to change the way we vote to non-partisan. To change our form of government to council-manager. And finally, we are updating our master plan to reflect the realities of the times. I am excited to be at the helm for these changes. I am excited to work with my fellow council members on behalf of this amazing little town. Less than 2 square miles, about 12,000 residents, and yet with so much to offer.*

*Here is my governing philosophy, and it is one simple question: Is this decision good for Red Bank? That is the most important question I will ask myself before taking any action as Mayor. And the reality is come May, we will have a new governing body and a new form of government. We need to be stewards of the borough. Let's keep the ship running smoothly, but let's also respect the will of the electorate, who voted overwhelmingly in favor of these changes.*

*As a resident of Red Bank, you have the right to know what's going on in your borough. I will do my best to be available to answer your*

*questions and concerns. I will try to make sure that all of us here on the Dais are speaking clearly into the microphone so you can follow council meetings. I will also be instituting office hours here at Borough hall. My office is on the 4th floor. you can stop by or call, I will be there Monday evenings from 4-6. I do reserve the right to shift that time if needed.*

*The biggest change for me since I've gotten involved with politics here in Red Bank is that my definition of neighbor has changed. I used to think of my neighbors as the folks on John St and Harrison, people I saw on a regular basis, people that I lend a hand to if needed. I've come to view all of you as my neighbors. So please, call me if you need a hand. I am happy to do what I can to help.*

*Thank you again for this opportunity. I look forward to working with and for all of you.*

**REMARKS OF COUNCILMEMBERS**

**Councilmember Mirandi**

*Thanked everyone for coming out tonight and extended her wishes for a happy and healthy New Year. Expressed appreciation to Judge Wigenton for the honor of administering the oath of office and Sen. Gopal for joining this evening. Heartfelt thanks to her family and friends for their continued support. She would not be here today were it not for them.*

**Councilmember Jackson**

*A few words of thanks to the many who made tonight possible, including:*

*The Red Bank voters who placed your trust in us to lead, I am grateful for that trust and support*

*The organizations that supported with endorsements: the State and County LGBTQ caucuses, inc State Chair Lauren Albrecht, Garden State Equality, and the Victory Fund*

*Our campaign team who worked so hard and canvassed with us—you literally walked the walk for us*

*To our fellow Council members, whose support was unwavering and who know what can be accomplished when you have unity*

*And to my family and friends—who've endlessly heard about the politics, recognized its importance, and supported getting to tonight:*

- o My cousin Frankie*
- o Mom & Dad*

**REORGANIZATION MEETING  
MUNICIPAL COUNCIL – BOROUGH OF RED BANK  
January 4, 2023 ♦ 6:30 P.M.**

*o And my wonderful daughter, who gave her own time and money to the campaign. She's my #1 supporter. Unfortunately, she couldn't be here tonight because she's on a well-deserved vacation as she enters her final semester in college.*

*Lastly, while the passing of the referendum changed the timeline of our term, as a member of this new Council, we'll work to get as much going as we can in the next 6 months. Good evening, everyone and Happy New Year.*

**BENEDICTION** Rev. Darlene Wilson of Pilgrim Baptist Church led the assemblage.

Sue Viscomi noted that "Public Comment" is not listed on the agenda.

Borough Attorney Antonelli stated that the annual reorganization meeting is being conducted in accordance with State law for reorganization and is a ceremonial meeting. Also noted that past practice has not included public comment at Red Bank borough reorganization meetings.

Mayor Portman noted that the next regular meeting is Wednesday January 11 and public comment will be included. He further invited Council, dignitaries and the assemblage to Triumph Brewery to celebrate.

**ADJOURNMENT**

Councilmember Zipprich moved to adjourn the workshop and commence the regular Council meeting, Councilmember Jackson seconded the motion.

7:24PM

Respectfully submitted,

Laura Reinertsen