



MUNICIPAL COUNCIL ♦ SPECIAL MEETING MINUTES

JULY 6, 2023 ♦ 6:30PM

SUNSHINE STATEMENT This meeting is being held in accordance with the Public Laws of 1975, Chapter 231 and adequate notice of this meeting has been provided by a notice sent to Asbury Park Press, Two River Times and Star Ledger and posted in the Main Lobby of the Municipal Building and on the municipal website. (N.J.S.A. 10:4-6)

PLEDGE OF ALLEGIANCE

Mayor Portman read the Sunshine statement and led the assemblage in the pledge of allegiance

I. **OATH OF OFFICE** – Councilmember Benedict Forest, performed by NJ Senator Vin Gopal

II. **ROLL CALL:** Present – Portman, Bonatakis, Cassidy, Facey-Blackwood, Forest, Jannone, Triggiano
Absent -

III. PROCLAMATIONS, ANNOUNCEMENTS, APPOINTMENTS – *None presented*

IV. **DRAWING FOR TERMS OF OFFICE** - JUNE 30, 2025 (4) / JUNE 30, 2027 (2)

Terms were selected by draw, order was determined alphabetically by councilmembers last name.

2 year - Kristina Bonatakis, 2 year - David Cassidy, 2 year - Ben Forest, 2 year - Laura Jannone
4 year - Nancy Facey-Blackwood, 4 year - Kate Triggiano

V. **PUBLIC COMMENTS ON AGENDA ITEMS ONLY**

Steven Hecht 135 Branch Ave. – Bd of Ed liaison? Will the Charter School get a liaison as well?

Mayor Portman noted wording will be changed to “Liaison of Education” so as to encompass all the educational institutions.

There being no further discussion; Councilmember Triggiano motioned to close the floor to the public; Councilmember Cassidy seconded the motion.

VI. **CONFIRMATION OF APPOINTMENTS**

NP23-01 DESIGNATING DEPUTY MAYOR FOR 2023

Councilmember Facey-Blackwood moved to designate Kate Triggiano as Deputy Mayor; Councilmember Ben Forest seconded the motion. Roll call, affirmative, unanimous.

Mayor Portman declared that Collier was inadvertently left out from the Engineer pool of resolution NP23-02. He further stated that resolution NP23-03 should be amended to remove the senior center liaison and the OEM/Public Safety liaison as he feels this is not in sync with the Council-Manager form of government.

Mayor Portman motioned to amend **NP23-02** to include Collier to the Engineer Pool list and **NP23-03** removing the OEM/Public Safety and Senior Center liaison appointments; Councilmember Forest seconded. Roll call, affirmative, unanimous.

NP23-02 AUTHORIZING THE AWARD OF FAIR AND OPEN CONTRACTS FOR PROFESSIONAL SERVICES

Mayor Portman motioned to approve NP23-02; Councilmember Cassidy seconded. Roll call, unanimous, affirmative.

NP23-03 CONFIRMING COUNCIL LIAISON APPOINTMENTS FOR 2023

Mayor Portman motioned to approve NP23-03; Councilmember Triggiano seconded. Roll call, unanimous, affirmative.

NP23-04 CONFIRMING BOARD AND COMMITTEE APPOINTMENTS FOR 2023

Councilmember Facey-Blackwood motioned to approve NP23-04; Councilmember Triggiano seconded. Roll call, unanimous, affirmative.

VII. **RESOLUTIONS**

NP23-05 CONFIRMING TIME AND PLACE OF BOROUGH COUNCIL MEETINGS FOR 2023

Councilmember Triggiano motioned to approve NP23-05; Councilmember Cassidy seconded. Roll call, unanimous, affirmative.

NP23-06 DESIGNATING NEWSPAPERS TO RECEIVE NOTICE OF MEETINGS

Councilmember Facey-Blackwood motioned to approve NP23-06; Councilmember Bonatakis seconded. Roll call, unanimous, affirmative.

NP23-07 DESIGNATING DEPOSITORIES FOR THE BOROUGH OF RED BANK

Councilmember Facey-Blackwood motioned to approve NP23-06; Councilmember Forest seconded. Roll call, unanimous, affirmative.

VIII. **PUBLIC QUESTIONS & COMMENTS**

Councilmember Triggiano motioned to open the floor to the public: Councilmember Forest seconded the motion.

Freddie Boynton PO Box 2074 – Bench missing at Johnny Jazz Park, will it be replaced?

Mayor Portman stated the issue will be resolved.

There being no further discussion, Councilmember Facey-Blackwood motioned to close the floor to the public: Councilmember Triggiano seconded the motion.

IX. **MAYOR & COUNCIL COMMENTS**

Councilmember Forest – Expressed his gratitude at being able to represent Red Bank and the citizens from the dais.

Councilmember Jannone – Conveyed her appreciation to the residents for their support in allowing her the honor of representing the borough.

Councilmember Triggiano - Clarified the chain of command under the new form of government. Reassured the public that the council will still be available to the public and their concerns.

Councilmember Facey-Blackwood – Thanked the voters of Red Bank for the honor to serve the community and divulged that, like the Mayor, the Council will establish regular times at the at the senior center, to be accessible to the public. She further noted that the government change will require amendments to the borough code and the public can expect to see more of that moving forward.

Councilmember Cassidy – Gratefully acknowledged the volunteers stepping forward to give their time to the community through their board appointments he also thanked the prior volunteers. Noted the importance of participating in the community.

Extended thoughts and prayers for the families of the two Newark firefighters killed in a cargo ship fire.

Councilmember Bonatakis– Thanked the public for their support and her running mates for their support and encouragement.

Mayor Portman – Expressed his gratitude and thanks to everyone that has stepped up for Red Bank.

X. **EXECUTIVE SESSION** *None*

XI. **ADJOURNMENT**

7:05PM

There being no further business, Councilmember Triggiano motioned to adjourn; Councilmember Forest seconded the motion. Roll call, affirmative, unanimous.

Respectfully submitted,

Laura Reinertsen, RMC, CMR, AHP
Borough Clerk

**BOROUGH OF RED BANK
COUNTY OF MONMOUTH**

RESOLUTION NO. NP23-01


DESIGNATING DEPUTY MAYOR FOR 2023

WHEREAS, it is necessary that a member of Council be designated Deputy Mayor of said Council to fulfill the duties of the Mayor during his absence;

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Red Bank that ___Kate Triggiano___, a member of Council, be elected Deputy Mayor.

	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Councilmember Bonatakis			X			
Councilmember Cassidy			X			
Councilmember Facey-Blackwood	X		X			
Councilmember Forest		X	X			
Councilmember Jannone			X			
Councilmember Triggiano			X			
Mayor Portman			X			
ON CONSENT AGENDA	Yes _			No _X_		

I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Red Bank, In the County of Monmouth at a Meeting held on July 6, 2023.



 Laura Reinertsen, Borough Clerk

**BOROUGH OF RED BANK
COUNTY OF MONMOUTH
RESOLUTION NO. NP23-02**

AUTHORIZING THE AWARD OF FAIR AND OPEN CONTRACTS FOR PROFESSIONAL SERVICES

WHEREAS, the Borough of Red Bank has solicited proposals through a fair and open process in accordance with N.J.S.A. 19:44A-20.5 et seq., which requires that award of contract for “Professional Services” through the fair and open process must be made by resolution authorizing the award of said contract and must be publicly advertised; and

WHEREAS, the Borough of Red Bank has a need to acquire the professional services as listed below; and

WHEREAS, the anticipated term of this contract is for the year 2023; and

WHEREAS, the following business entities have submitted proposals indicating they will provide the legal services, engineering service and auditing services for amounts specified in the 2023 Municipal Budget:

Borough Attorney:	Cannon Law Firm
Special Legal Counsel Pool:	King, Moench & Collins The Menna Law Firm Dilworth Paxson Rainone Coughlin Minchello
Rent Leveling Board Attorney:	Gene J. Anthony
Labor Counsel:	Weiner Law Group
Alternate Labor Counsel:	Plosia Cohen, LLC
Tax Attorney	Dilworth Paxson
Borough Auditor:	Fallon & Company
Public Defender	Kevin Wigenton
Prosecutor:	Hoagland Longo
Borough Engineer:	CME Associates
Special Projects Engineering Pool:	Remington & Vernick ARH Associates ENgenuity T&M Associates Colliers
Bond Counsel:	Wilentz Goldman & Spitzer
Alternate Bond Counsel:	JP Capizzi Law Office
Redevelopment Attorney:	McManimon Scotland Bauman
Planner:	Buckhurst Fish & Jacquemart

Alternate: Planner: T&M Associates
 Architect: USA Architects
 Alternate Architect/Planner: Netta Architects

WHEREAS, funds have been made available in the Annual Municipal Budget of the Borough of Red Bank to support these services.

NOW, THEREFORE, BE IT RESOLVED that:

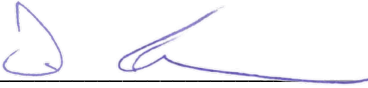
- 1) The above appointments are hereby ratified and confirmed for the year 2023.
- 2) The amounts charged for these services will be determined in accordance with the contracts dated as of July 1, 2023 and in effect through December 31, 2023.
- 3) The said contracts were awarded without public bidding as "Professional Services" under the provisions of said Local Public Contracts Law.
- 4) A copy of this Resolution shall be published in the Asbury Park Press within ten (10) days of its passage.

BE IT FURTHER RESOLVED that the Mayor and Clerk are authorized to sign and deliver on behalf of the Borough the contract for these professional services which is contingent upon the negotiation, execution and award of a final contract between the appointee and the Borough, to the extent necessary under the laws of the Borough and the State of New Jersey;

BE IT FURTHER RESOLVED that the Clerk cause notice of this action to be printed once in an official newspaper of the Borough of Red Bank.

	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Councilmember Bonatakis			x			
Councilmember Cassidy			x			
Councilmember Facey-Blackwood			x			
Councilmember Forest	x		x			
Councilmember Jannone			x			
Councilmember Triggiano		x	x			
Mayor Portman			x			
ON CONSENT AGENDA	Yes _			No _x_		

I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Red Bank, In the County of Monmouth at a Meeting held on July 6, 2023.



Laura Reinertsen, Borough Clerk

**BOROUGH OF RED BANK
COUNTY OF MONMOUTH**

**RESOLUTION NO. NP23-03
CONFIRMING COUNCIL LIAISON APPOINTMENTS FOR 2023**


BE IT RESOLVED that the appointments made by the Mayor are hereby confirmed (listed below) and the following appointments are for a term of one year, unless otherwise specified or provided for by statute;

LIAISON/REPRESENTATIVE APPOINTMENTS:

Animal Welfare Advisory Committee Liaison	Laura Jannone
Environmental Commission/Green & Creative Teams Liaison	Nancy Facey-Blackwood
Community Engagement & Equity Advisory Committee Liaison	Kate Triggiano
Library Board of Directors Liaison	Laura Jannone
Parks & Recreation Committee Liaison	Ben Forest
Council Representative to Red Bank Housing Authority	David Cassidy
Rent Leveling Board Liaison	Kristina Bonatakis
Council Representative to RiverCenter	Kate Triggiano
Shade Tree Committee Liaison	Nancy Facey-Blackwood
Council Representative to Historic Preservation Commission	Kristina Bonatakis
Council Representative for Education	Ben Forest

	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Councilmember Bonatakis			x			
Councilmember Cassidy			x			
Councilmember Facey-Blackwood			x			
Councilmember Forest			x			
Councilmember Jannone			x			
Councilmember Triggiano		x	x			
Mayor Portman	x		x			
ON CONSENT AGENDA	Yes _			No _x_		

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 Laura Reinertsen, Borough Clerk

**BOROUGH OF RED BANK
COUNTY OF MONMOUTH**

RESOLUTION NO. NP23-04

CONFIRMING BOARD AND COMMITTEE APPOINTMENTS FOR 2023

BE IT RESOLVED that the appointments made by the Mayor are hereby confirmed (listed below) and the following officials are appointed for a term of one year, unless otherwise specified or provided for by statute.

BE IT FURTHER RESOLVED that the terms for the members of the committees / commissions / boards below will be drawn at the first meeting of the aforementioned relevant body.

ANIMAL WELFARE COMMITTEE (6 Member – 3 years /2 Alternates – 2 years)

<u>Name</u>	<u>Title</u>	<u>Term</u>
Francis Calabrese	Member	TBD
Angelica Aguirre	Member	TBD
Carla Alvarez	Member	TBD
TJ Moss	Member	TBD
Paul Proietto	Member	TBD
Alana Ginsburg	Member	TBD
Dan Baker	Alternate	TBD
Mary Warner	Alternate	TBD

BY MAYOR WITH COUNCIL CONSENT

ENVIRONMENTAL COMMISSION (7 Member – 3 years /2 Alternates – 2 years)

<u>Name</u>	<u>Title</u>	<u>Term</u>
Roy Meyer	Member	TBD
Denelle Johnson	Member	TBD
Travers Martin	Member	TBD
Paulo Rodriquez Heyman	Member	TBD
Jenna Leder	Member	TBD
Dave Johnson	Member	TBD
Ana Almerini	Member	TBD
Megan Massey	Alternate	TBD
Alix Schroder	Alternate	TBD

ENVIRONMENTAL COMMISSION GREEN TEAM

Teresa Salas, Dave Schmetterer, Helena Blyskun, Matt Herschberger, Terrence Walton, Oscar Salinas, Chuck Hunnewell, Bob Morrow, Ellen Macurther

PLANNING BOARD OF ADJUSTMENT (9 Member /2 Alternates – 2 years)

Class I, 4-year (1); Class II, 1-year (1); Class III, 1-year (1); Class IV, 4-year; (6)

<u>Name</u>	<u>Title</u>	<u>Term</u>
William Portman	Class I	12/31/2026
Greg Fitzgerald	Mayor's Alternate	
Thomas J. Welsh	Class II	12/31/2023
Councilmember Bonatakis	Class III	12/31/2023
Megan Massey	Class IV <i>EC Member</i>	TBD
Dan Mancuso	Class IV	TBD

Louis DiMento	Class IV	TBD
Barbara Boas	Class IV	TBD
Wilson Beebe	Class IV	TBD
Itzel Hernandez	Class IV	TBD
Fred Stone	Alternate #1	TBD
Brian Parnagian	Alternate #2	TBD

ZONING BOARD OF ADJUSTMENT (7 Member – 4 years /4 Alternates – 2 years)

<u>Name</u>	<u>Title</u>	<u>Term</u>
Paul Cagno	Member	TBD
Anne Torre	Member	TBD
Ray Mass	Member	TBD
Eileen Hogan	Member	TBD
Ben Yuro	Member	TBD
Sharon Lee	Member	TBD
Vincent Light	Member	TBD
Anna Cruz	Alternate	TBD
Amanda Doremus	Alternate	TBD
Gene Horowitz	Alternate	TBD
Chris Havens	Alternate	TBD

PARKS AND RECREATION COMMITTEE (7 Member – 3 years / 2 Alternates – 2 years)

<u>Name</u>	<u>Title</u>	<u>Term</u>
John Lefever	Member	TBD
Sarah Corrado	Member	TBD
Nicole Taetsch	Member	TBD
Julie Flores_Castillo	Member	TBD
Pat Richter	Member	TBD
Juanita Lewis	Member	TBD
Maureen Dolan	Member	TBD
Melissa Moore	Alternate #1	TBD
Alberto Garcia	Alternate #2	TBD

LIBRARY BOARD

<u>Name</u>	<u>Title</u>	<u>Term</u>
Marjorie Cavalier	Member (unexpired term VACANCY)	12/31/2025

COMMUNITY ENGAGEMENT EQUITY COMMITTEE (7 Member – 3 years / 2 Alternates – 2 years)

<u>Name</u>	<u>Title</u>	<u>Term</u>
Pat Pinto	Member	TBD
Rochelle Varela	Member	TBD
Lillian Settles	Member	TBD
Jane Meyer	Member	TBD
Diem Jones	Member	TBD
Patty Whyte	Member	TBD
Paul Savoia	Member	TBD
Kali (Carlos) Garita	Alternate #1	TBD
Carolyn Robertshaw	Alternate #2	TBD

SHADE TREE COMMITTEE (5 Member – 3 years / 2 Alternates – 2 years)

<u>Name</u>	<u>Title</u>	<u>Term</u>
Remedios Quiroz	Member	TBD
Joanna Rovito	Member	TBD
Boris Kofman	Member	TBD
Bill Brooks	Member	TBD

Debbie Marks	Member	TBD
Brigid McCarthy	Alternate #1	TBD
Samantha Flores_Castillo	Alternate #2	TBD

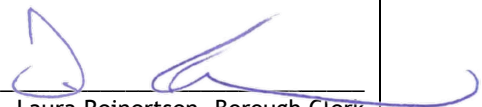
BY COUNCIL NOMINATION

RENT LEVELING BOARD(5 Member – 3 years / 2 Alternates – 2 years)

<u>Name</u>	<u>Title</u>	<u>Term</u>
Inez Nedrick	Member	TBD
Nicola Bowers	Member	TBD
Scott Heck	Member	TBD
Gail Soler	Member	TBD
Debbie Marks	Member	TBD
Judy Giunta	Alternate #1	TBD
Kristen Collins	Alternate #2	TBD

	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Councilmember Bonatakis			x			
Councilmember Cassidy			x			
Councilmember Facey-Blackwood	x		x			
Councilmember Forest			x			
Councilmember Jannone			x			
Councilmember Triggiano		x	x			
Mayor Portman			x			
ON CONSENT AGENDA	Yes _		No _x_			

I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Red Bank, In the County of Monmouth at a Meeting held on July 6, 2023.



Laura Reinertsen, Borough Clerk

**BOROUGH OF RED BANK
COUNTY OF MONMOUTH**

RESOLUTION NO. NP23-05

CONFIRMING TIME AND PLACE OF BOROUGH COUNCIL MEETINGS FOR 2023

BE IT RESOLVED by the Governing Body of the Borough of Red Bank that the meetings of the Mayor and Council of the Borough of Red Bank be held in the year 2023 as follows:

Thursday, July 13, 2023	6:30 PM
Thursday, July 27, 2023	6:30 PM
Thursday, August 10, 2023	6:30 PM
Thursday, August 24, 2023	6:30 PM
Thursday, September 14, 2023	6:30 PM
Thursday, September 28, 2023	6:30 PM
Thursday, October 12, 2023	6:30 PM
Thursday, October 26, 2023	6:30 PM
Thursday, November 9, 2023	6:30 PM
Thursday, December 14, 2023	6:30 PM


BE IT FURTHER RESOLVED, the meetings will be held in the First Floor Council Chambers of 90 Monmouth Street, Red Bank, NJ unless conditions exist within the Borough whereby in-person meetings are inadvisable under the State’s public health guidelines. In such event the meeting cannot be held in person, an electronic meeting will be scheduled with adequate notice sent to the official newspapers and posted on the Municipal website at www.redbanknj.org in the ordinary course.

BE IT FURTHER RESOLVED that should it be deemed necessary; a workshop session may be incorporated into the regular meetings scheduled upon the close of the workshop session at which time formal actions may be taken;

BE IT FURTHER RESOLVED that the Clerk post a certified copy of this resolution on the bulletin board in Borough Hall, 90 Monmouth Street, Red Bank, New Jersey and a copy be sent to the Asbury Park Press, Star Ledger and Two River Times.

	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Councilmember Bonatakis			x			
Councilmember Cassidy		x	x			
Councilmember Facey-Blackwood			x			
Councilmember Forest			x			
Councilmember Jannone			x			
Councilmember Triggiano	x		x			
Mayor Portman			x			
ON CONSENT AGENDA	Yes _			No _x_		

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 Laura Reinertsen, Borough Clerk


**BOROUGH OF RED BANK
COUNTY OF MONMOUTH
RESOLUTION NO. NP23-06**

DESIGNATING NEWSPAPERS TO RECEIVE NOTICE OF MEETINGS

BE IT RESOLVED by the Mayor and Council of the Borough of Red Bank that the Governing Body hereby designates the Asbury Park Press, The Star Ledger and The Two River Times to receive the Notice of Meetings as required by P.L. 1975, Open Public Meetings Act.

	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Councilmember Bonatakis	x		x			
Councilmember Cassidy			x			
Councilmember Facey-Blackwood		x	x			
Councilmember Forest			x			
Councilmember Jannone			x			
Councilmember Triggiano			x			
Mayor Portman			x			
ON CONSENT AGENDA	Yes _			No _x_		

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Laura Reinertsen, Borough Clerk

BOROUGH OF RED BANK
COUNTY OF MONMOUTH
RESOLUTION NO. NP23-07

DESIGNATING DEPOSITORIES FOR THE BOROUGH OF RED BANK

BE IT RESOLVED by the Mayor and Council of the Borough of Red Bank that the following banking institutions and the New Jersey Cash Management Fund are hereby designated as Borough of Red Bank Depositories in which the Borough Treasurer and all other Borough officials shall deposit all funds coming into their respective possession as such official in the Borough of Red Bank, the same being as follows:


- TD Bank N.A.
 OceanFirst Bank
 Valley National Bank

BE IT FURTHER RESOLVED that each institution designated as a depository shall furnish to the office of the Borough Treasurer a **NOTIFICATION OF ELIGIBILITY** from the Commissioner, Department of Banking, State of New Jersey, under the Governmental Unit Deposit Protection Act;

BE IT FURTHER RESOLVED that said banks are hereby authorized and directed to honor checks drawn upon said banks signed by the Mayor, the Borough Clerk, and the Borough Treasurer. The Tax Collector may sign in the absence of the Clerk.

	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT
Councilmember Bonatakis		x	x			
Councilmember Cassidy			x			
Councilmember Facey-Blackwood	x		x			
Councilmember Forest			x			
Councilmember Jannone			x			
Councilmember Triggiano			x			
Mayor Portman			x			
ON CONSENT AGENDA	Yes <u> </u>	No <u> </u> x				

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 Laura Reinertsen, Borough Clerk